



Fullerton College Curriculum

MEMORANDUM

TO: Dr. Ned Doffoney, Chancellor
FROM: Dr. Jennifer Combs, Curriculum Chair
DATE: October 28, 2009
SUBJECT: District Curriculum Coordinating Committee Meeting Agenda November 6, 2009

NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESC 140 F Geology of California Coastal Areas	Units: 2 Lecture: 2 Laboratory: 0 GE: CSU Transfer	20	Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. The national parks and wilderness areas have limits on group sizes and the college restricts the number of vehicles that can be checked out to two per faculty. This puts limitations on the amount of camping gear and food that can brought. Also extra supervision is required for safety issues concerning students hiking experience and varying types of terrain. Many of the beach areas along southern California have weak slopes and possible dangerous wave conditions. Please see attached document for more information on group size in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a multi-day fieldtrip to some fairly wild part of the West, with a follow-up meeting and/or excursion locally. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).	2010 Fall	This new course is a renumbering of the existing shell course ESC 198AF.

ESC 141 F Geology of the Anza-Borrego Desert State Park Area	Units: 1 Lecture: 1 Laboratory: 0 GE: CSU Transfer	20	Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. Anza-Borrego Desert State Park contain large areas of badland landscapes in very primitive settings that allow students to analyze the rocks and fossils first-hand. The primitive camping sites have restrictions on group sizes and the two-vehicle limit puts limitations on the amount of camping gear and food that can be brought. Also, extra supervision is required for safety issues concerning students hiking experience and varying types of terrain. See attached document for information on group size in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a "one-shot" weekend fieldtrip to some fairly wild part of the West. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).	2010 Fall	This new course is a renumbering of the existing shell course ESC 198BF.
ESC 143 F Geology of the Owens Valley/Mammoth Lakes Area	Units: 1 Lecture: 1 Laboratory: 0 GE: CSU Transfer	20	Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. The Sierra National Forest and John Muir Wilderness Area	2010 Fall	This new course is a renumbering of the existing shell course ESC 198DF.

			<p>have limits on group sizes and the college restricts the number of school vehicles that can be checked out to two per faculty. This puts limitations on the amount of camping gear and food that can be brought. Extra supervision is required for safety issues concerning students hiking experience and varying types of terrain. The Sierra Nevada Mountains are known for steep and narrow trails that need to be negotiated carefully. See attached document for information on group sizes in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a "one-shot" weekend fieldtrip to some fairly wild part of the West. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).</p>		
<p>ESC 144 F Geology of Southern California Mountain Areas</p>	<p>Units: 1 Lecture: 1 Laboratory: 0 GE: CSU Transfer</p>	20	<p>Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. Our local mountain wilderness areas have natural sites and preserves that limit group sizes and the college restricts the number of vehicles that can be checked out to two per faculty. This puts limits on the amount of camping gear and food that can be brought. Extra supervision is required for safety issues concerning students hiking experience and varying</p>	2010 Fall	<p>This new course is a renumbering of the existing shell course ESC 198EF.</p>

			<p>types of terrain. See attached document for more information on group size limits in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a "one-shot" weekend fieldtrip to some fairly wild part of the West. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).</p>		
<p>ESC 145 F Geology of the Death Valley National Park Area</p>	<p>Units: 1 Lecture: 1 Laboratory: 0 GE: CSU Transfer</p>	20	<p>Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. The national parks and wilderness areas have limits on group size and the college restricts the number of vehicles that can be checked out to two per faculty. This puts limitations the amount of camping gear and food that can be brought. Also, extra supervision is required for safety issues concerning students hiking abilities and varying types of terrain. See attached document for more information on group size limits in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a "one-shot" weekend fieldtrip to some</p>	2010 Fall	<p>This new course is a renumbering of the existing shell course ESC 198FF.</p>

			fairly wild part of the West. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).		
ESC 146 F Geology of the Joshua Tree National Park Area	Units: 1 Lecture: 1 Laboratory: 0 GE: CSU Transfer	20	Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. The national parks and wilderness areas have limits on group size and the college restricts the number of vehicles that can be checked out to two per faculty. This puts limitations the amount of camping gear and food that can be brought. Also, extra supervision is required for safety issues concerning students hiking abilities and varying types of terrain. The best rock exposures in Joshua Tree National Park are only accessible by steep and narrow trails into remote regions of the park. See attached document for more information on group size limits in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a "one-shot" weekend fieldtrip to some fairly wild part of the West. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip	2010 Fall	This new course is a renumbering of the existing shell course ESC 198GF.

			is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).		
ESC 147 F Geology of Colorado Plateau Areas	Units: 2 Lecture: 2 Laboratory: 0 GE: CSU Transfer	20	Class size for this course is not being changed. This course has been previously Board approved with 20 students. This course involves field studies: classes in which the instructor coordinates field studies and supervises students individually at different locations. The national parks and wilderness areas have limits on group size and the college restricts the number of vehicles that can be checked out to two per faculty. This puts limitations on the amount of camping gear and food. Extra supervision is also required for safety issues concerning students hiking abilities and varying types of terrain. Trails along the Grand Canyon and Zion Canyon are steep and narrow. See attached document for more information on group size limits in wilderness areas. The attachment summarizes some of the complications involved in taking students to some of these locations. The most important issue is the limit of the instructor to safely and effectively supervise and instruct the students when at the fieldtrip site. This course is taught as a multi-day fieldtrip to some fairly wild part of the West, with a follow-up meeting and/or excursion locally. In other courses, fieldtrips can be scheduled for a point in the semester when there has been some student attrition, reducing the number of students requiring supervision. For this course, there is generally no attrition - they sign up for the course and the fieldtrip is the course. Increasing the class size above 20 would require another instructor (for vehicle check-out, trail and camping permits at some locations, etc.) and changes in the fieldtrip that would jeopardize instruction and learning (taking students on a trail in separate groups, limiting access to some sites, etc.).	2010 Fall	This new course is a renumbering of the existing shell course ESC 198IF.

PRNT 091 F Advanced Topics in Printing	Units: .5-6 Lecture: 0-3 Laboratory: 1.5-18	20	Students will be using equipment that has moving parts that can cause serious injury and requires strict supervision. In the Printing Technology Advisory Board highly recommended that printing classes that utilize printing presses be limited to 20 students. This advanced topic's course will require the use of highly specialized equipment, which could cause serious and sometimes permanent injury to the student. Adequate guidance and instruction can not be performed with labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. See attachment.	2010 Fall	New technology is emerging in the printing industry requiring this new course. There is a great demand for training of new and emerging technologies in the printing community.
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REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 100 F Introduction to Business Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Catalog Description Update ▪ FSA Code Revision ▪ Method of Evaluation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2010 Fall	Six-Year review, Textbooks, SLO's adding distance ed (hybrid only was previously approved for online) and adding FSA codes N75.
BUS 131 F Principles of International Business Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ Six-Year Review ▪ Student Learning Outcomes ▪ TOPS Code Revision ▪ Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-Year review requires the course be updated for textbook, student learning outcomes, and the addition of distance learning hybrid and online technology to the class.
BUS 132 F Principles of Import/Export Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ CSU ▪ Method of Instruction ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-Year review to allow the inclusion of distance education (hybrid and online), student learning outcomes, updated textbook, and elective credit documentation for CSU.

BUS 162 F Business Economics Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Course Assignments ▪ Method of Evaluation ▪ Six-Year Review ▪ Student Learning Outcomes ▪ TOPS Code Revision ▪ Textbooks 	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-Year review, textbooks, SLO's, adding distance ed (hybrid) and adding top code 0506.00 and FSA codes A35, A80, B90, B95, and N75.
BUS 211 F Writing for Business Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ Class Size ▪ Method of Instruction ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	From 35 TO 27	Class size change from 35 to 27 is because of extensive writing. Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scopes of assessment are similar to a transfer-level course.	2010 Fall	Six-Year review necessitates changes in class size, textbook update, updating method of instruction, and the addition of student learning outcomes.
BUS 211HF Honors Writing for Business Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ CSU ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	25	FC Honors recommends a class size of 25 to facilitate seminar format where students initiate and lead discussions and participate in inquiry-based learning.	2010 Fall	Six-Year review requires that the textbook be updated, that student learning outcomes are added, that CSU transfer is validated, and that distance education online and hybrid is added.
BUS 224 F International Marketing Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ CSU ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-Year review requires updating the textbook, refining distance education to add hybrid, including the need for technology in the classroom for student research, and the addition of student learning outcomes.
BUS 225 F International Management Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2010 Fall	Six-Year review requires the updating of the textbook, addition of student learning outcomes, adding distance education (hybrid) and technology to instructional methods.
BUS 262 F Principles of Management Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ Catalog Description Update 	30	Individualized Instruction/Group Learning/ Student Presentations. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using	2010 Fall	Six-Year Review, updating method of instruction, textbooks update, adding student learning outcomes and adding distance ed (hybrid and online).

	<ul style="list-style-type: none"> ▪ Course Assignments ▪ Course Content (that do not change the overall scope of the course) ▪ Prerequisite Validation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 		advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
BUS 266 F Human Relations in Business Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks ▪ Add Distance Education(hybrid) 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-Year review necessitates the addition of student learning outcomes, updating the text information, and adding distance education (hybrid).
BUS 271 F Leadership and Business Ethics Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Class Size ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	From 30 TO 35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-Year review necessitates adding student learning outcomes, updating the textbook, and increasing class size from 30-35 to align with the Class Size Planning Document.
ENGL 105 F Introduction to Creative Writing Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Course Assignments ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Prerequisite Validation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2010 Fall	Six Year review. Grade option changes from standard/pass no pass to standard only.
ENGL 249 F Survey of Chicano/a Literature Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Course Assignments ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Multicultural 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Writing assignments are assessed mostly for concepts, structure, and writing skill.	2010 Fall	This course is being proposed for the multicultural graduation requirement.

	<ul style="list-style-type: none"> Requirement ▪ Prerequisite Validation ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks ▪ Advisory Validation 				
ESC 101LF Earth Science Survey Lab Units: 1 Lecture: 3 Laboratory: 3	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Corequisite Validation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports) Most of the time students are engaged in practicing the skills they learn. The instructor provides individualized instruction during class time.	2010 Fall	Six-year review
ESC 103 F Historical Geology Units: 4 Lecture: 3 Laboratory: 3	<ul style="list-style-type: none"> ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	25	Lab - individualized feedback/evaluation. Labs in which the instructor provides extensive individualized feedback and evaluation on a regular basis. Students perform scientific experiments, collect and analyze data in the form of written lab reports with instructor assistance.	2010 Fall	Six-year review
ESC 116 F Astronomy Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ Advisory Addition ▪ Catalog Description Update ▪ Course Assignments ▪ Method of Evaluation ▪ Method of Instruction ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes 	50	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2010 Fall	Six-year review, adding distance ed (both online and hybrid), adding MATH 020 F Advisory to increase student success
ESC 190 F Environmental Geology Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Class Size ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	From 26 TO 35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. One day field trips to environmentally sensitive sites require supervision.	2010 Fall	Six-Year Review, class size increased from 26 to 35 to comply with class size planning document.
ESC 196 F Regional Field Studies in Geology	<ul style="list-style-type: none"> ▪ Six-Year Review ▪ Student Learning Outcomes 	20	Please note that this course is not proposing a class size change, it had been previously Board of Trustees	2010 Fall	Six-Year Review, Tops code change from 1901.00 to 1914.00, textbooks and

<p>Units: 1 Lecture: 1 Laboratory: 0</p>	<ul style="list-style-type: none"> ▪ TOPS Code Revision ▪ Textbooks 			<p>SLO's.</p>	
<p>LIB 100 F Introduction to Research Units: 1 Lecture: 1 Laboratory: 0</p>	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Class Size ▪ Course Assignments ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Schedule Description Update 	<p>From 30 TO 35</p>	<p>Class size increased from 30 to 35 to align with Class Size Planning and Resource Document. While the instructor does lecture, much of the class time focuses on discussion, group learning, and formal/informal student presentations. Evaluation primarily through objective quizzes, presentations and written assignments assessed mostly for concepts and structure.</p>	<p>2010 Fall</p>	<p>Class size increased from 30 to 35 to align with Class Size Planning and Resource Document. Update course content, course description, methods of evaluation and instruction, class size, and change textbooks.</p>

	<ul style="list-style-type: none"> ▪ Textbooks 				
LIB 100HF Honors Introduction to Research Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Class Size ▪ Course Assignments ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Schedule Description Update ▪ Textbooks 	From 30 TO 25	In keeping with the Fullerton College's Honors Program Instructor's Handbook which states on page 2, "the class size is restricted to 20-25 students per class", the class size is changed from 30 to 25 to facilitate seminar type discussions.	2010 Fall	In keeping with the Fullerton College's Honors Program Instructor's Handbook, the class size is changed from 30 to 25 to facilitate seminar type discussions. Update course description, textbooks, course content, instructional methodology, methods of evaluation, assignments, hybrid description.
MATH 120 F Introductory Probability and Statistics Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ Textbooks 	35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability.	2010 Fall	Add Distance Education. Update textbooks.
MKT 103 F Principles of Advertising Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Class Size ▪ Course Content (that do not change the overall scope of the course) ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	From 25 TO 30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. Class size increase from 25 to 30, to align with the Class Size Planning Document.	2010 Fall	Six-Year Review; class size increase from 25 to 30 to align with the Class size Planning Document.
MKT 151 F Internet Marketing and Promotion Units: 2 Lecture: 1.5 Laboratory: 1.5	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Course Assignments ▪ Course Content (that do not change the overall scope of the course) ▪ Hours (Lecture 1.5 To 3.0 and Lab 1.5 To 0) ▪ Method of Instruction ▪ Schedule Description Update ▪ Textbooks ▪ Title change from Internet Marketing TO Internet Marketing and Promotion ▪ Units change from 2.0 TO 3.0 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2010 Fall	This course will be enhanced with additional content to cover both Internet Marketing and Internet Promotions. The result will be a more comprehensive and desirable course for students. The resulting course will carry 2 units.
MKT 208 F Principles of Selling Units: 3 Lecture: 3	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Course Assignments ▪ Course Content (that 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using	2010 Fall	Six-Year review, updated textbook, additional of SLO's

Laboratory: 0	<ul style="list-style-type: none"> do not change the overall scope of the course) ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 		advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics		
PRNT 090 F Printing Skills Lab Units: .5-6 Lecture: 0 Laboratory: 1.5-18	<ul style="list-style-type: none"> ▪ Advisory Addition (<i>Any Printing technology class, except screen printing classes</i>) ▪ Catalog Description Update ▪ Corequisite Deletion (<i>successful completion or concurrent enrollment in any</i>) ▪ Course Content (that do not change the overall scope of the course) ▪ Hours (Lab from .5 to 6 TO 1.5 to 18.0) ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	20	Students will be using equipment that has moving parts that can cause serious injury and requires strict supervision. In the Printing Technology Advisory Board highly recommended that printing classes that utilize printing presses be limited to 20 students. This course will require the use of highly specialized equipment, which could cause serious and sometimes permanent injury to the student. Adequate guidance and instruction can not be performed with labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. See attachment.	2010 Fall	Updating six year review, catalog description, schedule description, revision, student learning outcomes, textbooks and course content revisions, Coreq deletion, advisory addition. .
PRNT 161 F Sheetfed Offset Presswork Units: 4 Lecture: 3 Laboratory: 3	<ul style="list-style-type: none"> ▪ Advisory Validation ▪ Course Content (that do not change the overall scope of the course) ▪ Schedule Description Update ▪ Six-Year Review (no changes) ▪ Student Learning Outcomes ▪ Textbooks 	18	Students operate large offset presses that have gears, rollers, cylinders and many moving parts that can cause serious injury. The Printing Technology Advisory Board highly recommended that printing classes that utilize large format offset printing presses be limited to 18 students. This course will require the use of highly specialized equipment, which can cause serious and sometimes permanent injury to the student. Adequate guidance and instruction can not be performed with more than 18 students. Students operating large format offset presses and using other printing chemicals require strict supervision and increasing class size would create an unsafe environment for students. See attached.	2010 Fall	Updating schedule description and content. Conducting six year review that includes textbook, student learning outcomes and course evaluation. Title change from Sheetfed Offset Presswork TO Sheet-Fed Offset Presswork.
PRNT 162 F Intermediate Sheetfed Offset Presswork	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Class Size ▪ Course Assignments 	From 20 TO 18	Students operate large format offset presses that have gears, rollers, cylinders and many moving parts that can cause serious injury. The Printing	2010 Fall	Six year review, catalog description, update course content, methods of evaluation, course

<p>Units: 4 Lecture: 3 Laboratory: 3</p>	<ul style="list-style-type: none"> ▪ Course Content (that do not change the overall scope of the course) ▪ Fees from \$10.00 TO \$0.00 ▪ Method of Evaluation ▪ Prerequisite Validation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 		<p>Technology Advisory Board highly recommended that printing classes that utilize large format offset printing presses be limited to 18 students. This course will require the use of highly specialized equipment, which could cause serious and sometimes permanent injury to the student. Adequate guidance and instruction can not be performed with more than 18 students. Students operating large format offset presses that have many moving parts with nip points that can cause serious personal injury. Students operating offset presses and using other printing chemicals require strict supervision and increasing class size would create an unsafe environment for students.. These machines have many moving parts and it is unsafe to have more than 3 students in the operational area of the machine. Lab activities require instructor to provide extensive individualized feedback/evaluation on a regular basis to help students obtain skills sets. See attached file.</p>		<p>assignments, textbooks, student learning outcomes and deleting fee of \$10.00 to \$0.00 class fees.</p>
<p>PRNT 973 F Advanced Offset Presswork Units: 6 Lecture: 4 Laboratory: 8</p>	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Class Size ▪ Course Content (that do not change the overall scope of the course) ▪ Fees from \$10.00 TO \$0.00 ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	<p>From 20 TO 18</p>	<p>Students operate large offset presses that have gears, rollers, cylinders and many moving parts that can cause serious injury. The Printing Technology Advisory Board highly recommended that printing classes that utilize large format offset printing presses be limited to 18 students. This course will require the use of highly specialized equipment, which can cause serious and sometimes permanent injury to the student. Adequate guidance and instruction can not be performed with more than 18 students. Students operate large format label presses that have many moving parts creating nip points that can cause serious personal injury. Students operating large format offset presses and using other printing chemicals require strict supervision and increasing class size would create an unsafe environment for students. Lab activities require instructor to provide extensive individualized feedback/evaluation on a regular basis to help students obtain skills sets. See attached file.</p>	<p>2010 Fall</p>	<p>Six year review, remove fees from \$10.00 TO \$0, catalog description update, class size from 20 to 18, add SLO's and update course content.</p>
<p>SOC 133 F Introduction to</p>	<ul style="list-style-type: none"> ▪ CIP Code Revision from 209999. TO 	<p>From 30 TO</p>	<p>Lecture/Discussion. The primary mode of instruction is lecture and may</p>	<p>2010 Fall</p>	<p>Six year review, including Student Learning</p>

Gerontology Units: 3 Lecture: 3 Laboratory: 0	451101.00 <ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Class Size ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks ▪ UC ▪ IGETC: Area 4 ▪ CSU GE: Area D10: Social, Political, and Economic Institutions and Behavior; Historical Background - Sociology and Criminology 	45	include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		Outcomes/Assessments and Textbook Edition updates. Class size increase to more accurately reflects Methods of Instruction. Minor changes in verbiage to catalogue description and class schedule to clarify "Gerontology" for students. CSU GE Area D0 to be effective Fall 2010. Proposal for UC transfer, and IGETC Area 4 to be effective 2011
SOC 199 F Sociology Independent Study Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes 	25	This is a one-to-one student/instructor ratio class, with student research and field work supervised by the instructor.	2010 Fall	Catalog Description Update Schedule Description Update, Six Year Review Student Learning Outcomes
SOC 299 F Sociology Independent Study Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes 	25	This is a one-to-one student/instructor ratio class, with student research and field work supervised by the instructor.	2010 Fall	Six Year Review, Student Learning Outcomes/Assessments

DELETE COURSES/CERTIFICATES

COURSE ID	EFF DATE	JUSTIFICATION
JOUR 227 F	2010 Fall	Course is redundant. Skills are taught in JOUR 225. Class is never offered (low enrollment) and does not articulate.
PHOT 098AF	2010 Fall	This is a course DELETION. This course is no longer being offered.
PHOT 219 F	2010 Fall	This is a course DELETION. This course is not longer being offered.

PACKAGES

COURSE ID	PACKAGE DESCRIPTION - PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
<p>Sociology AA addition of new course</p> <p>NEW Courses: SOC 277 F - Sociology of Religion</p> <p>Programs: Sociology Associate in Arts Degree</p>	<p>We are proposing the addition of a new course SOC 277 F Sociology of Religion to the Sociology AA degree as a restricted elective.</p>	<p>45</p>	<p>Lecture/Discussion. The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.</p>	<p>2010 Fall</p>	<p>This course will enhance the comprehensiveness of our Sociology AA degree program, and benefit students who are sociology majors, as well as non-majors. This course is being proposed for AA Gen Ed Area D1, CSU Gen Ed Area D10, UC transfer (pending UC approval Summer 2010 to be effective Fall 2011 catalog) and IGETC Area 4J.(pending IGETC approval in Fall 2010 to be effective Fall 2011)</p>