

Proposal Minutes

Wednesday, September 20, 2017

1:30 - 4:30 pm @ Faculty Lounge

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| NEW COURSES | | | | | |
| COURSE ID | PROPOSAL TYPES | CLASS SIZE | CLASS SIZE JUSTIFICATION | EFF DATE | JUSTIFICATION |
| BUS 228 F Study Abroad Experience  **Tabled by CC.** There was discussion about adding an *advisory* for students. **Added** the *Mult Cult verbiage on CNET*.  There was discussion about the Summer 2018 start. Courses can be offered until they are published in the Catalog. CZ will make the *Advisory* | Units:  3  Lecture:  3  Laboratory:  0  Prerequisites:  NONE | 35 | While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Summer | New Course to enhance our international program and give high school and college students an academic course to document their previous exchange experience. |
| ETHS 235 F American Social Justice Movements  **Tabled for expected title change and catalog description.** | Units:  3  Lecture:  3  Laboratory:  0  Prerequisites:  NONE | 35 | While the instructor does lecture, much of the class time focuses on discussion, group learning, and formal/informal student presentations. In addition, class time will focus on individualized instruction and written assignments will receive individualized feedback. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. | 2018 Fall | Proposing new course that is already on the books at Cypress College. ETHS 235C is currently being revised and this new ETHS 235 F will align with that revision. This course is proposed for Multicultural requirement approval, and Distance Ed (Online and Hybrid). |
| PRNT 050 F Screen Printing I  **Tabled, pending proposals.**  There was discussion about the items CC is waiting for. | Units:  2  Lecture:  1  Laboratory:  3  Prerequisites:  NONE | 20 | Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Students are operating screen printing equipment and are using screen printing inks requiring strict supervision to avoid student injury. Class size recommended by advisory committee, see attached file. | 2018 Fall | This new course replaces deleted course PRNT 072 AF. |
| PRNT 052 F Screen Printing III | Units:  2  Lecture:  1  Laboratory:  3  Prerequisite:  PRNT 051 F | 20 | Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis and the students are engaged in practicing the skill(s) they are learning as the instructor gives each student individual instruction as the class proceeds. Students operating screen printing equipment are using screen printing inks requiring strict supervision to avoid student injury. The printing advisory committee recommended keeping class sizes at current levels. See attached printing advisory minutes. | 2018 Fall | This new course replaces deleted course PRNT 072 CF. |

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| REVISED COURSES | | | | | |
| COURSE ID | ACTION TAKEN | CLASS SIZE | CLASS SIZE JUSTIFICATION | EFF DATE | JUSTIFICATION |
| ANTH 101LF Physical Anthropology Lab  Units: 1  Lecture: 0  Laboratory: 3  **Approved by CC without objections.** | * Classification Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Method of Instruction * Assignments Revision * Objectives Revision | 25 | Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports) | 2018 Fall | MINOR REVISION. Revise per C-ID recommendation. Course Objectives, Course Content, and Textbooks; Course classification correction: FROM "H" General and Cultural TO "A" Liberal Arts; Method of Instruction; Assignments Revision. |
| ANTH 105 F Language and Culture  Units: 3  Lecture: 3  Laboratory: 0  **Approved by CC without objections.** | * Classification Code Revision * Multicultural Requirement * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Assignments Revision * Schedule Description Update * Objectives Revision   GE:  Associate Degree General Education Requirements  Area D2: Social and Behavioral Sciences - Social Behavior and Self-Understanding | 45 | The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | Minor revision per C-ID recommendations. Minor course objectives and course content changes. Updating textbooks.  Schedule Description Update to include Mult Cult req verbiage and possible field trip requirement.  Update Assignments.  Correct Course Classification Code FROM: General and Cultural TO: Liberal Arts.  Student Learning Outcomes. |
| AUTO 055 F Automotive Business Management  Units: 5  Lecture: 4  Laboratory: 3  **Approved by CC with revisions**.  There was discussion to amend the Justifications, Proposal Type, Justification for Class Size, | * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Advisory Validation * Advisory Revision * Six-Year Review * Class Size Revision * Objectives Revision * Basic Skills Status Revision | 20 | Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).Per the Automotive Advisory Committee recommendation, the class size should continue to be 20 students. | 2018 Fall | Six-Year Review. Update SLO's, individualized student assessment by the use of rubric and other changes to Master Data Base Form. Changes made to course content; updated objectives; and updated textbook. Units revised from 0 to 5 to correct CNET records. |
| BIOL 101 F General Biology  Units: 5  Lecture: 4  Laboratory: 3  **This was approved 9.6.2017**  **Updated on CNET.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Method of Instruction * Assignments Revision * Catalog Description Update * Schedule Description Update * Six-Year Review * Objectives Revision | 25 | Lab – Individualized feedback and evaluation. This is a lab course in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, development of lab skills, data collection, and lab reports) | 2018 Fall | Six-Year Review. CSU GE Area B3 and IGETC Area 5C added to update CNET records. Course is already approved for these areas. |
| BUS 298 F Advanced Topics in Business  Units: 3  Lecture: 3  Laboratory: 0  **Approved by CC with revisions to remove CSU addition.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Schedule Description Update * Class Size Revision * CSU Addition * Objectives Revision * Unit Revision | 35 | While the instructor lectures, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | Six-Year Review. Hours changed from variable unit to fixed 3 units/54 hours to comply with school policy/preference. Class size revised from 27 to 35 to align with other business courses. |
| COSM 055CF Cosmetology: Level 3  Units: 10  Lecture: 5.5  Laboratory: 13.5  **Approved by CC on 9.6.17**  **Updated on CNET.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Assignments Revision * Catalog Description Update * Schedule Description Update * Prerequisite Validation * Six-Year Review * Objectives Revision | 25 | Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. | 2018 Fall | Six-Year Review, Student Learning Outcomes |
| ECON 102 F Principles of Economics-Macro  Units: 3  Lecture: 3  Laboratory: 0  **Approved by CC without objections.** | * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Prerequisite Revision * Six-Year Review | 35 | A significant portion of this class focuses on individualized instruction, discussion,group learning and student presentations. | 2018 Fall | Six-Year Review: Catalog Description update; Update DE Contact Types; Method of Evaluation; Textbooks; Assignments Revision; update Entry Skills to include ECON 101HF as alternative prerequisite. Prerequisite Revision: Added ECON 101HF. GE screen corrected to reflect CSU AREA D (no sub-category). |
| ENGL 059 F Developmental Writing  Units: 4  Lecture: 4  Laboratory: 0  **Approved by CC without objections.** There was discussion about SLOs being approved effective immediately. **Amend** to make effective date Spring 2018. | * Student Learning Outcomes | 27 | Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course. | **2018 Spring** | Based on Student Learning Outcomes assessment and committee discussion, minor revisions to three of the SLOs were made. SLO 2 wording has been changed to emphasize use of class readings in essay writing. SLO 3 added the word "major" to clarify the expectations of grammar skills. SLO 4 wording was changed to make the use of campus resources an option, not a requirement. |
| FASH 045 F Swim and Active Wear  Units: 2  Lecture: 1  Laboratory: 3  **Tabled** | * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Schedule Description Update * Prerequisite Addition * Six-Year Review * Class Size Revision * Objectives Revision * Unit Revision | 25 | This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision. | 2018 Fall | Six-Year Review,Update propose start date,course content, prerequisite addition, textbook, course, schedule and catalog revisions are being updated. Revision from Lecture 0.5 Lab 1.5 TO Lecture 1 Lab 3. Resulting unit revision FROM 1 unit to 2 units. Hours increase because students need the time in the class to sew and use equipment. Prerequisite Addition of FASH 101 F because students need the basic sewing techniques skills from FASH 101 F to succeed in this course. Class size increase from 18 to 25 to align with the CSPRD. |
| FASH 145 F Field Studies in Fashion  Units: 1  Lecture: 1  Laboratory: 0  **Approved by CC with revisions.** We had to delete the duplicate and it was terrifying. | * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Six-Year Review * Objectives Revision | 24 | This course utilizes lecture and requires travel to industry sites. A larger class would not allow for large groups at the industry site. The instructor will give the students Individualized instruction and feedback during the field trips. | 2018 Fall | Six-Year Review. |
| FASH 250 F Fashion Promotion  Units: 3  Lecture: 3  Laboratory: 0  **Approved** | * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Prerequisite Validation * Six-Year Review * Class Size Revision * Objectives Revision | 25 | Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. | 2018 Fall | Six-Year Review. Updated course description, objectives, textbook, methods of instruction, SLO's, course content, assignments, methods of evaluation, and comparable courses to meet new industry practices. Increase class size from 20 to 25 in accordance with the Class Size Planning and Resource Document. (Note - CR report shows prerequisite revision, but this is only a records update. Prerequisite in the catalog is FASH 150 F - no change.) |
| FASH 976 F Men's Patternmaking  Units: 2  Lecture: 1  Laboratory: 3  **Tabled, holding for revision.** | * SAMS Code Revision * CIP Code Revision * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Prerequisite Revision * Six-Year Review * TOPS Code Revision * Class Size Revision * Objectives Revision * Course Content (Changing the overall scope of the course) * Title Revision | 25 | This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision. | 2018 Fall | Updating course content, title change, objectives, schedule, SLO and textbook. Title change from Adv Patternmaking: Collections TO Men's Patternmaking. Prerequisite changed from FASH 975 F to FASH 108 F. The prerequisites were changed to enhance the skill level to create Men's contemporary patterns. Increase class size from 20 to 25 to align with the CSPRD. |
| HIST 170HF Honors History of the United States to 1877  Units: 3  Lecture: 3  Laboratory: 0  **Tabled, holding for proposals to catch up.** There was discussion about the removal of “hybrid”. **Follow-up with Originator ML** | * Textbooks * Course Content (that do not change the overall scope of the course) * Method of Evaluation * Catalog Description Update * Schedule Description Update * Title Revision | 25 | The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. The history honors course will be taught as a seminar to allow for in-depth class discussion and student presentations. | 2019 Fall | The FC History Department is changing the course title FROM "Honors History of the United States I" TO "Honors History of the United States to 1877." This change will provide students with greater clarity about course content. It will also help remove the impression that students have to take 170 before taking 171. Students can take the courses in either order, so having I and II in the titles is misleading. Title revision has an impact on 3 Interdisciplinary Studies degrees: Social Sciences, Arts and Human Expression, and Social Behavior and Self-Development. Corrected minor typographical errors in Course Content. Updated format of SLO's. Title Revision. AA GE Area C2, CSU GE Area C2 and Area D approvals added to update CNET records. |
| HIST 270 F Women in United States History  Units: 3  Lecture: 3  Laboratory: 0  **Approved by CC with revisions.** Added CSU GE Area D. | * Multicultural Requirement * Textbooks * Course Content (that do not change the overall scope of the course) * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Six-Year Review * Objectives Revision   GE:  Associate Degree General Education Requirements  Area D1: Social and Behavioral Sciences - Social, Political and Economic Institutions | 45 | The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | Six-Year Review: Assignments Revision; Catalog Description; Objectives Revision; Update format of Student Learning Outcomes; Schedule Description Update; Method of Evaluation; Method of Instruction; Textbooks.  Add Multicultural Requirement (Correcting CurricUnet records regarding MC Req, which has already been approved for this course - see Historic version of HIST 270. MC Req must be checked in checklist to open screen for completion). Course Content minor changes;  GENERAL ED SCREEN HAS NOT BEEN CHANGED IN THIS REVISION: I SUSPECT IT WAS REVISED IN A PREVIOUS REVISION, AND STILL SHOWS AS A CHANGE IN THE CURRENT REVISION, ALTHOUGH THIS IS NOT ACCURATE. |
| JOUR 210 F Multimedia Reporting  Units: 3  Lecture: 3  Laboratory: 1  **Tabled, pending confirmation from Originator about class size and reduction of lab hours.**  **Returned to Level 4.0 per CZ** | * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Schedule Description Update * Six-Year Review * Objectives Revision | 25 | Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. | 2018 Fall | Six-year review, updating textbook and catalog description. Adjusted hours FROM Lec 2 Lab 3 TO Lec 3 Lab 1 in order to allow for more lecture time for direct instruction. Added additional objective, adjusted methods of evaluation and instruction to reflect changed to units. |
| JOUR 220 F Introduction to Investigative Reporting  Units: 3  Lecture: 3  Laboratory: 1  **Tabled** | * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Prerequisite Revision * Advisory Deletion * Six-Year Review * Objectives Revision * Course Content (Changing the overall scope of the course) * Title Revision | 25 | Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. | 2018 Fall | Six-Year Review. The course content is being revised, including the title, objectives, outcomes, assignments, and methods of evaluation and instruction. Title revised from "Community Reporting" to "Introduction to Investigative Reporting." Requisite change FROM Advisory ENGL 100 F TO Prerequisite JOUR 110 F because students should have a basic understanding of journalism before pursuing advanced reporting methods. The changes will provide the skill-building opportunity necessary for career and transfer preparation. |
| MATH 020 F Elementary Algebra  Units: 4  Lecture: 4  Laboratory: 0  **Approved by CC as a Block.** | * Textbooks | 35 | Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability. | 2017 Fall | MINOR REVISION. Textbook update only. These textbooks will be used beginning Fall 2017. |
| MATH 040 F Intermediate Algebra  Units: 4  Lecture: 4  Laboratory: 0  **Approved by CC as a Block.** | * Textbooks * Course Content (that do not change the overall scope of the course) | 35 | Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability. | 2017 Fall | MINOR REVISION. Textbook update. These textbooks will be used beginning Fall 2017. Minor course content update. |
| MATH 129 F College Algebra for Business Calculus  Units: 4  Lecture: 4  Laboratory: 0  **Approved by CC as a Block.** | * Textbooks | 35 | Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability. | 2017 Fall | MINOR REVISION. Textbook update only. These textbooks will be used beginning Fall 2017. |
| METL 192 F Fundamentals of Metallurgy  Units: 3  Lecture: 3  Laboratory: 0  **Approved by CC on 9.6.17**  **Updated on CNET.** | * Classification Code Revision * SAMS Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Six-Year Review * TOPS Code Revision * FSA Code Revision * Class Size Revision * CSU Addition * Objectives Revision | 35 | While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | This course is being reviewed as part of the six year review process. Updated Catalog description; schedule description; objectives; method of instruction; student learning outcomes; course content; updated State Discipline code (FSA code) to add Machine Technology and Manufacturing Technology. CSU addition is to update CNET records. Class size revision from 25 to 35 to align with CSPRD. |
| MKT 103 F Principles of Advertising  Units: 3  Lecture: 3  Laboratory: 0  **Approved MKT as block by CC with revisions to MKT 103, 201, 208.** | * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Six-Year Review * FSA Code Revision | 30 | Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style, and mechanics. | 2018 Fall | Six-Year Review. Class size increase from 25 to 30 to align with other business courses/preference. |
| MKT 152 F Internet Advertising  Units: 2  Lecture: 2  Laboratory: 0 | * SAMS Code Revision * CIP Code Revision * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Schedule Description Update * Six-Year Review | 30 | Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. | 2018 Fall | Six-Year Review. Changed hours from 1.5 lecture/1.5 lab to 2 lecture as lab activities are integrated into all class activities. |
| MKT 153 F Customer Service on the Internet  Units: 2  Lecture: 1.5  Laboratory: 1.5 | * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Six-Year Review * TOPS Code Revision * FSA Code Revision | 30 | While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | Six-Year Review. |
| MKT 201 F Small Business Promotions  Units: 3  Lecture: 3  Laboratory: 0 | * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Six-Year Review | 35 | This class meets the Class Size Planning & Resource document description for a class with class size of 35: Lecture with much of the class time focused on discussion, group learning, and formal/informal student presentations. Evaluation primarily through objective exams with essay questions. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | Six-Year Review. Missing TOP Code added. |
| MKT 208 F Principles of Selling  Units: 3  Lecture: 3  Laboratory: 0 | * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Six-Year Review | 30 | Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics | 2018 Fall | Six Year Review. |
| READ 142 F College Reading: Logical Analysis and Evaluation  Units: 4  Lecture: 4  Laboratory:  **Tabled, holding for proposal.** | * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Prerequisite Validation * Objectives Revision * Course Content (Changing the overall scope of the course) * Unit Revision | 30 | Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style, and mechanics. | 2018 Fall | SLOs. Hours revision FROM Lec 3 Lab 1 TO Lec 4 Lab 0. Unit change FROM 3 units TO 4 units.  Over the past several semesters, the reading department has had to reduce the number of course offerings of Read 142. The department is concerned that the stringent lab requirements for the arranged lab portion of the course are impacting enrollment in two ways: one, there is reduced interest in taking the course due to the arranged lab, and two, student retention is compromised due to the stringent state attendance requirements. Based on these concerns, the reading department made the decision to remove the weekly arranged lab portion of the class and to enfold class time and content into the traditional course time with the instructor.  In addition to increasing retention rates for our Read 142 courses, removing the weekly arranged lab requirement and folding that time and content into the course with the instructor allows us to accomplish the following:  1. Line up the amount of time and work students are already putting into a Read 142 course with the number of units offered: Historically, Read 142 has been a three unit course. While instructors have received 3.75 units for teaching the course, students have only received three. In changing the course to four units, students will receive an appropriate amount of credit for the work they have been already doing.  2. Align the course with the Carnegie Unit requirements: Changing the course to four units brings the course in line with the requirements for the Carnegie Unit.  3. Increase course content: Of course, in considering this change, the department also chose to add more content to the course, including digital literacy—a critical concept for our students. Moving to four units gives more time to address those digital literacy concepts under the guidance of an experienced instructor.  4. Update Course SLOs: Adding course content allowed the department to reevaluate the existing student learning outcomes and change them to more accurately reflect both the current and new course content. Additionally, the department is adding one more SLO to the course to provide instructors with another level of assessment pertinent to the course.  5. Increase variety of course formats: Encouragement from counselors on campus we have spoken to suggests that removing the weekly arranged lab hour will allow us to offer the class in a greater variety of formats. For example, our current hybrid course can be offered as 100% online, and we can offer late start sections. As a department, we recognize the importance of flexibility in our offerings to foster student success.  Finally, a precedent exists on campus for a critical thinking course moving from three to four units. At the last six-year review, English 103 requested and was approved for the change. With the exception of Read 142 F not meeting the UC requirement for critical thinking, the English departments addendum to their rationale applies to the reading department, also, including already meeting the articulation requirements for transfer to CSU as the critical thinking requirement. |
| SOC 198 F Sociology Internship  Units: 1  Lecture: 0  Laboratory: 3  **CC approved on 9.6.2017**  **Not on HOLD Approval list.**  **Found on Curriculum Specialist List. Approved.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Assignments Revision | 25 | This internship course is based on the premise of one-to-one instructor-student interaction and supervision. | 2018 Fall | Minor Revision: Updated SLO Assessment Methods; Textbooks; Assignments. |
| TECH 088 F Technical Science  Units: 3  Lecture: 3  Laboratory: 0  **Approved as BLOCK with revisions.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Six-Year Review * FSA Code Revision * Class Size Revision * Objectives Revision | 25 | While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. | 2018 Fall | Six year review; added Student Learning Outcomes; updated objectives; updated method of instructions; updated method of evaluation; updated FSA code; Revised catalog description; added assignments; Class size increased FROM 20 TO 25 to align with the CSPRD. Updated course content; updated textbook . |
| TECH 131 F Basic Electricity and Basic Electronics  Units: 2  Lecture: 1  Laboratory: 3  **Approved as BLOCK with revisions.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Class Size Revision | 20 | Through project based learning, the instructor of this course supervises and instructs students on an individual basis while the students are engaged in practicing the skill(s) they are learning. During the laboratory sessions students will work directly on bench top projects. In order for the students and the instructor to maintain and practice industry standards of safety it is necessary to have a class size of 20 students. This class size is supported by the Theme Park Technician CTE Advisory Committee. See Advisory Committee Meeting Minutes in Attached Files. | 2018 Fall | Added CSU similar courses; updated textbook; updated course content; reduced class size FROM 24 TO 20 per advisory committee recommendations. See Advisory Committee Meeting Minutes in Attached Files. |
| TECH 132 F Basics of Electric Motor Controls  Units: 2  Lecture: 1  Laboratory: 3  **Approved as BLOCK with revisions.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Catalog Description Update * Prerequisite Addition * Advisory Deletion * Class Size Revision | 20 | Through project based learning, the instructor of this course supervises and instructs students on an individual basis while the students are engaged in practicing the skill(s) they are learning. During the laboratory sessions students will work directly on bench top projects. In order for the students and the instructor to maintain and practice industry standards of safety it is necessary to have a class size of 20 students. This class size is supported by the Theme Park Technician CTE Advisory Committee. See Advisory Committee Meeting Minutes in Attached Files. | 2018 Fall | Advisory of TECH 131 F changed to prerequisite because the skill set obtained in TECH 131 F is necessary for student success; updated catalog description accordingly; updated textbook. reduced class size FROM 24 TO 20 per Advisory Committee recommendations. See Advisory Committee Meeting Minutes in Attached Files. |
| TECH 135 F Introduction to Programmable Logic Controllers  Units: 2  Lecture: 1  Laboratory: 3  **Approved as BLOCK with revisions.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Catalog Description Update * Prerequisite Addition * Advisory Deletion * Class Size Revision | 20 | Through project based learning, the instructor of this course supervises and instructs students on an individual basis while the students are engaged in practicing the skill(s) they are learning. During the laboratory sessions students will work directly on bench top projects. In order for the students and the instructor to maintain and practice industry standards of safety it is necessary to have a class size of 20 students. This class size is supported by the Theme Park Technician CTE Advisory Committee. See Advisory Committee Meeting Minutes in Attached Files. | 2018 Fall | Advisory of TECH 131 F changed to a prerequisite because skill set obtained in TECH 131 F is necessary for student success; updated catalog description accordingly; updated course content; updated textbook; reduced class size FROM 24 TO 20 per Advisory Committee recommendations. See Advisory Committee Meeting Minutes in Attached Files. |
| TECH 136 F Computer Integrated Manufacturing and Advanced PLC  Units: 2  Lecture: 1  Laboratory: 3  **Approved as BLOCK with revisions.** | * Textbooks * Catalog Description Update * Prerequisite Revision * Advisory Deletion * Class Size Revision | 20 | Through project based learning, the instructor of this course supervises and instructs students on an individual basis while the students are engaged in practicing the skill(s) they are learning. During the laboratory sessions students will work directly on bench top projects. In order for the students and the instructor to maintain and practice industry standards of safety it is necessary to have a class size of 20 students. This class size is supported by the Theme Park Technician CTE Advisory Committee. See Advisory Committee Meeting Minutes in Attached Files. | 2018 Fall | Advisory of TECH 131 F changed to a prerequisite because skill set obtained in TECH 131 F is necessary for student success; updated Catalog description accordingly; updated textbooks; reduced class size FROM 24 TO 20 per Advisory Committee recommendations. |
| TECH 199 F Technology and Engineering Independent Study I  Units: 1-3  Lecture: 0  Laboratory: 3-9  **Approved as BLOCK with revisions.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Schedule Description Update * Prerequisite Deletion * Six-Year Review * FSA Code Revision * Class Size Revision * Objectives Revision * Title Revision | 25 | Course type is in alignment with CSPRD document. Although independent study is a contract between individual students and the instructor, class size is set at 25. | 2018 Fall | Six year review; added SLO's; added/updated objectives; updated proposal start date; added "scheduled lab hours" to method of instruction; updated method of evaluation to include lab activities, papers, portfolios, projects and research projects; added schedule description; Class size revision FROM 35 TO 25 since independent study course class size is set to 25; removed prerequisite of previous course as this is not necessary for student success; updated FSA code; Title revised FROM Tech & Eng Indep Study TO Technology and Engineering Independent Study I; updated hours; Textbook updated |
| TECH 299 F Technology and Engineering Independent Study II  Units: 1-3  Lecture: 0  Laboratory: 3-9  **Approved as BLOCK with revisions.** | * Classification Code Revision * SAMS Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Six-Year Review * FSA Code Revision * Class Size Revision * Objectives Revision * Title Revision | 25 | Course type is in alignment with CSPRD document. Although independent study is a contract between individual students and the instructor, class size is set at 25. | 2018 Fall | Added Student Learning Outcomes; Six year review; added catalog description and schedule description; Class size revision FROM 35 TO 25 since independent study course class size is set to 25; Updated method of instruction; Title revised FROM Tech & Eng Indep Study TO Technology and Engineering Independent Study II; Units and hours corrected to update CNET records. |
| WELD 091CF Manual Arc Welding Fundamentals  Units: 5  Lecture: 3  Laboratory: 6  **Approved without objections.** There was discussion about corequisites. | * Add Distance Education(hybrid) * CIP Code Revision * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Catalog Description Update * Schedule Description Update * Prerequisite Deletion * Corequisite Addition * Six-Year Review * FSA Code Revision * Objectives Revision | 20 | Welding students use tools and equipment involving flame, high heat, sharp and heavy objects. These present a danger to students if the correct methods and procedures are not used, hence proper supervision of students is essential. For these reasons advisory committee endorses 20 students in welding classes, see attached meeting minutes. | 2018 Fall | Six-Year Review. Changed prerequisite of WELD 091BF to corequisite of WELD 091BF to streamline registration process for day students who take multiple classes during one semester in sequence. Updated catalog and schedule description, added distance education, added to course content, updated student learning outcomes, updated instructional objectives, added to instructional methodologies, added to methods of evaluation, updated textbook and updated assignments. |
| WKEX 191 F Work Experience/Internship - Vocational  Units: 2-4  Lecture: 1  Laboratory: 3-9  **Approved without objections.** There was discussion re: if this course was a stand alone class. Checked *Stand Alone* on CNET. | * CIP Code Revision * Textbooks * Student Learning Outcomes * Method of Instruction * Method of Evaluation * Assignments Revision * Hours (WSCH Lecture and/or Lab) * Catalog Description Update * Schedule Description Update * Six-Year Review * TOPS Code Revision * FSA Code Revision * Objectives Revision * Course Content (Changing the overall scope of the course) * Unit Revision | 25 | This course is customized based on the internship placement and major of the student. Students engage in internships to gain career-related experience and apply their academic knowledge to the work environment. | 2018 Fall | Six-Year Review. Hours revision FROM Lec 1 Lab 5-20 TO Lec 1 Lab 3-9 as per state guidelines for internship hours. Units revision FROM 1-4 TO 2-4 due to revision of the program to include lecture. |
| WMNS 100HF Honors Introduction to Women's Studies  Units: 3  Lecture: 3  Laboratory: 0  **Approved without objections.** | * Textbooks * Course Content (that do not change the overall scope of the course) * Student Learning Outcomes * Method of Evaluation * Objectives Revision | 25 | The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. This honors course will be taught as a seminar to allow for in-depth class discussion and student presentations. | 2018 Fall | MINOR REVISION. C-ID recommended revision to COURSE CONTENT. Update SLO's and correct formatting; Objectives Revision; Method of Evaluation; Textbooks. |

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| DELETE COURSES | | | |
| COURSE ID | EFF DATE | JUSTIFICATION |  |
| BUS N01 F Business/Computer Skills Lab | 2018 Fall | Course is no longer needed. This course is NOT part of any programs.  **Approved deletion without objection.** There was discussion about the history of these N01 courses. The intention is to collect FTES for running tutoring services for students who use lab resources for any course. Some of the N01 courses are listed as “NO1”. The intention is to create an interdisciplinary N01 for use. |  |
| COSM 070 F Continuing Education Instruction Tech-Cosmetology | 2018 Fall | COSM 070 F is being deleted because this course is no longer offered or available. **Tabled, pending proposals.** |  |
| PRNT 161 F Sheetfed Offset Presswork | 2018 Fall | We are removing this course from our catalog. It will not be included in the updated certificates. **Tabled, pending proposals.** |  |
| PRNT 162 F Intermediate Sheetfed Offset Presswork | 2010 Fall | We are removing this course from our catalog. It will not be a part of our revised programs and certificates. **Tabled.** |  |

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| NEW DEGREES/CERTIFICATES | | | |
| DEGREE | ACTION TAKEN | EFF DATE | JUSTIFICATION |
| Social Sciences  **Tabled, pending proposals.** | The Associate in Arts Degree for Transfer in Social Justice Studies prepares students to transfer to CSU campuses that offer bachelor's degrees in Gender Studies; Sociology - Concentration Race, Class and Gender; Critical Race, Gender and Sexuality Studies; Women, Gender and Sexuality Studies; and Women's Studies. Ed Code Section 66746-66749 states students earning The Associate in Arts Degree for Transfer in Social Justice Studies will be granted priority for admission as a Social Justice Studies major to a local CSU, as determined by the CSU campus to which the student applies. This degree requires students complete 60 CSU transferable units including completion of CSU GE or IGETC and 18-19 units in the major with a cumulative GPA of 2.0 or better. Title 5 requires that students earn a grade of C or better in all major coursework. There are no additional graduation requirements. The Associate in Arts Degree for Transfer in Social Justice Studies allows students to gain knowledge and experience to work with culturally diverse populations, and understand how social justice issues affect various communities. An associate's degree is intended to lead to transfer to colleges and universities which offer bachelor's degrees in Social Justice Studies. Students earning this degree may transfer and pursue bachelor's degrees and careers in social service, social policy analysis, mediation and intervention, and social justice advocacy. The Associate in Arts Degree for Transfer in Social Justice Studies requires a total of 18-19 units.  **Social Justice Studies Associate in Arts Degree for Transfer**  Required Courses (Select 3 Courses or 9 units)  List A:  Units  ETHS 235 F American Social Justice Movements  3  or  ETHS 235HF Honors Contemporary Social Justice Movements  3  SOC 290 F Sociology of Race and Ethnicity  3  SOC 230 F Sociology of Gender  3  or  SOC 230HF Honors Sociology of Gender  3  SOSC 130 F Introduction to LGBTQ Studies  3  WMNS 100 F Introduction to Women's Studies  3  or  WMNS 100HF Honors Introduction to Women's Studies  3  Required Courses (Select 3 courses or 9-10 units from at least two of the following areas)  List B:  Units  Area 1: History or Government    HIST 270 F Women in United States History  3  POSC 110 F Contemporary American Politics  3  Area 2: Social Science    PSY 120 F Human Sexuality  3  SOC 225 F Sociology of Women  3  or  SOC 225HF Honors Sociology of Women  3  Area 3: Quantitative Reasoning and Research Methods    PSY 161 F Elementary Statistics for Behavioral Science  4  or  PSY 161HF Honors Elementary Statistics for Behavioral Science  4  PSY 202 F Research Methods in Psychology  4  or  PSY 202HF Honors Research Methods in Psychology  4  SOSC 120 F Introduction to Probability and Statistics  4  SOSC 125 F Introduction to Research Methods  4  Area 4: Major Preparation    ETHS 101 F American Ethnic Studies  4  ETHS 129 F Introduction to African - American Studies  3  ETHS 150 F Introduction to Chicana/o Studies  3  ETHS 153 F Chicana/o and Latina/o Contemporary Issues  3  or  ETHS 153HF Honors Chicana/o and Latina/o Contemporary Issues  3  ETHS 170 F Introduction to Asian Pacific American Studies  3  Total Units  18 - 19 | 2018 Fall | New Associate Degree for Transfer. |

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| MODIFY DEGREES/CERTIFICATES | | | | |
| DEGREE | REVISION TYPE |  | EFF DATE | JUSTIFICATION |
| Printing Technology  **Tabled, pending proposals** | * Catalog Description Update * Six-Year Review * Program SLOA Revision * Adding Courses to "Restricted Electives" * Removing Courses from "Restricted Electives" | **Printing Technology Associate in Science Degree (FY 2018)**  The Printing Technology Associate in Science Degree provides the skills needed to enter the printing industry at entry level and teaches skills in digital imaging systems, offset lithographic presswork, prepress for offset and flexography, screen printing, flexographic presswork, package production, and applications of graphic design. This degree requires a total of 24-29 units from the list of courses below.  Restricted Electives  Complete 24-29 units from the following list:  Units  PRNT 050 F Screen Printing I  2  PRNT 051 F Screen Printing II  2  PRNT 052 F Screen Printing III  2  PRNT 060 F Basic Digital Printing  2  PRNT 061 F Intermediate Digital Imaging  2  PRNT 062 F Advanced Digital Imaging  2  PRNT 075 F Electronic Prepress I  6  PRNT 077 F Advanced Electronic Prepress  6  PRNT 085 F Introduction to Flexography  4  PRNT 086 F Advanced Flexography  4  PRNT 101 F Introduction to Printing  3  PRNT 133 F Packaging Production  3  PRNT 140 F Color Management  3  PRNT 142 F Prepress for Print using Adobe Creative Suite  3  PRNT 145 F Variable Data Imaging  3  PRNT 171 F Offset Presswork  6  PRNT 172 F Intermediate Offset Presswork  6  PRNT 973 F Advanced Offset Presswork  6  Total Units  24 - 29 | 2018 Fall | Six-Year Review. Added to Restricted Electives: PRNT 051 F, PRNT 052 F, PRNT 060 F, PRNT 061 F, PRNT 062 F, PRNT 133 F. Removed from Restricted Electives: PRNT 070 F, PRNT 072AF, PRNT 072BF, PRNT 161 F, PRNT 162 F. |