

Curriculum

Curriculum Committee Minutes

Wednesday, April 5, 2023 1:30 - 4:30pm

Building 200: Room 224

Zoom access:

Join from PC, Mac, Linux, iOS or Android: <https://fullcoll-edu.zoom.us/j/94532442489?pwd=Rml0dURyc1Y0a01xVTFhaEdmQUxFUT09>

Meeting ID: 945 3244 2489 Passcode: 310499

One tap mobile: +16694449171, 94532442489

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
Abraham Romero Hernandez	Y	MATH Division Rep
Allen Menton	Y	Fine Arts Division Rep
Phat Truong	Y	BUS Division Rep
George Bonnard	Y	CTE Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Jon-Michael Hattabaugh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Valentin Macias	Y	LIB Division Rep
Toni Nielson	Y	Humanities Division Rep
Resource Members:	Present	Role:
David Grossman	Y	Dean, Physical Education
Kevin Tran	N	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	Y	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Pending Associated Students appointment	N	Student Rep

I. **Roll Call:** 1:30pm

II. **Public Comments:** *Maximum 10 minutes, 1 minute per person or group*

III. Approval of Agenda

- A. ~~March 29~~, 2023 Discussion Agenda **April 5, 2023** **MSU**
- B. ~~March 29~~, 2023 Proposal Agenda **April 5, 2023** **MSU**

Voting Members:	Present	Role:
Abraham Romero Hernandez		MATH Division Rep
Allen Menton		Fine Arts Division Rep
Phat Truong		BUS Division Rep
George Bonnard		CTE Division Rep
Guy Dadson		Tech Review Chair, Natural Sciences Div. Rep
Jon-Michael Hattabaugh		COUN Division Rep
Kelly Nelson-Wright		Social Sciences Division Rep
Yolanda Duron		PE Division Rep
Valentin Macias		LIB Division Rep
Toni Nielson		Humanities Division Rep

IV. Approval of Minutes

- A. March 15, 2023 Discussion Minutes **MSU**
- B. March 15, 2023 Proposal Minutes **MSU**
- C. March 29, 2023 Discussion Minutes **TABLED**
- D. March 29, 2023 Proposal Minutes **TABLED**

Voting Members:	Present	Role:
Abraham Romero Hernandez		MATH Division Rep
Allen Menton		Fine Arts Division Rep
Phat Truong		BUS Division Rep
George Bonnard		CTE Division Rep
Guy Dadson		Tech Review Chair, Natural Sciences Div. Rep
Jon-Michael Hattabaugh		COUN Division Rep
Kelly Nelson-Wright		Social Sciences Division Rep
Yolanda Duron		PE Division Rep
Valentin Macias		LIB Division Rep
Toni Nielson		Humanities Division Rep

V. Curriculum Corrections / Fast-Track Approvals

- A. PSLO revisions CC approval needed:
 - Accounting Certificate **MSU**
 - Advanced Bookkeeping Certificate **MSU**
 - Accounting Certificate **MSU**
 - Entry-Level Accounting Certificate **MSU**
 - Cost Accounting Certificate **MSU**
 - Financial Accounting Certificate **MSU**
 - Business Data Analytics Certificate **MSU**
 - Business Economics Certificate **MSU**
 - Business Management Certificate **MSU**
 - **Individual Taxation Certificate: MSU**
 - **Payroll Accounting Certificate: MSU**
 - **Small Business Bookkeeping Certificate: MSU**
- B. DE Addenda CC approval needed: **none at this time**
- ~~C. PSLO re-approvals:~~

VI. Proposal Agenda (attachment) MSU

VII. Announcements/Informational Items: (John Ison, Chair)

- A. Fall 2024 proposal deadline and upcoming UC/TCA deadline
We are on schedule for curriculum that needs UC TCA approval. The last of it will be sent for DCCC on April 13th and then Board on May 9th. There is still time for Fall 2024 curriculum that need CSU/IGETC approval; late August or September would be the deadline. This will allow enough time for DCCC and Board to approve before the October 1st deadline. We are all slowly preparing for the early registration in a couple of years.
- B. Faculty Senate and DCCC updates.
- C. Based on prior conversations with Matt Taylor on checking OERs and zero cost textbooks and information for legal issues in terms of copyright violations, there is some concern about department chairs and deans evaluating textbook orders then contacting faculty. We want to make sure we are also following a process that includes divisions. Department chairs and deans should be in communication with faculty over their book orders. Dr. Nunez informed the committee that deans recommended that faculty and chairs be responsible for ensuring that their book orders follow legal requirements.
- D. Other updates

VIII. Tech Review Clarification/Updates: (Guy Dadson, Technical Review Chair)

No announcements

IX. Curriculum Management System Demo Update (John Ison, Chair)

John, and others who attended, discussed what was presented at the CurriQnet META and Course Leaf CIM demo Zoom sessions on Monday, April 3, 2023. The recording and a sandbox should be available for everyone soon.

X. Curriculum Committee Suggested Changes (John Ison, Chair)

In light of the demonstrations of other curriculum management systems, John shared ideas with the curriculum committee related to streamlining the approval process, and making curriculum more approachable to committee members, faculty and deans. Improved CurricUNET training, which could include faculty meetings at a computer lab and making videos available to faculty, was discussed at length. Several reps expressed concern about interpreting feedback, particularly in tech review. Motion: to devote some time (anywhere from 15 minutes to an hour), in the final hour of the curriculum committee meeting, to in-person tech review for reps.

MSU – to include technical review at the end of curriculum committee meetings

XI. Credit for Prior Learning/Update: (Scott Lee, Articulation, and Ken Starkman, Technology and Engineering) **TABLED**

- A. Catalog Description and Application Form
- B. Approval/Acceptance Process
- C. Questions to Consider

XII. TOP/CIP/SOC Crosswalk: (John Ison, Chair)

George provided the committee with a spreadsheet that includes TOP/CIP/SOC crosswalk. This was also sent as an attachment to the committee to review. This spreadsheet will also be available on curriculum.fullcoll.edu.

XIII. New Catalog Help Desk: (David Soto, Education Services & Technology Coordinator)

A. cataloghelp@nocccd.edu

XIV. Ongoing Agenda Items:

- A. CC Ethnic Studies Requirement Plan
- B. Process for Course Overlap
- C. Accreditation Evidence
- D. Banner, COCI and Catalog Issues
- E. Requirements: Multicultural, Sustainability, Social Justice
- F. Reading Requirement
- G. Potential impacts of AB 1460 (Nelson-Wright)
- H. AB 928, AB 1111 and the Future

XV. Future Agenda Items:

XVI. Adjournment: 3:40pm

Next meeting: April 19, 2023