

# Curriculum

## Curriculum Committee **MINUTES**

Wednesday, October 16, 2024 1:30 - 4:30pm

**Building 200: Room 224-227**

### I. **Call to Order:**

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnard	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	N	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	Y	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	N	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Pending Associated Students appointment	N	Student Rep
Bianca Stapani	Y	Guest, Student
Sal Castro	Y	Guest, Student
Beth Kelley	Y	Guest, Dean, Physical Education
Ericka Adakai	Y	Guest, Director, Instructional Partnerships and Programs Department

### II. **Roll Call:** 1:30pm

### III. **Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*

Student, Bianca Stapani, made a public comment on faculty flexibility with students. Bianca highlighted the importance of student success and expresses concerns about the lack of flexibility in professors' curriculum, particularly the absence of extra credit opportunities and limited attempts for quizzes.

Student, Sal Castro, made a public comment sharing Bianca's concerns, and he highlighted the stigma around students being unfairly penalized for using Artificial Intelligence (AI) software AI in assignments.

### IV. **Approval of Agendas ACTION ITEM (VOTE) MSU as a BLOCK**

- A. October 16, 2024, Discussion Agenda
- B. October 16, 2024, Proposal Agenda

**V. Approval of Minutes ACTION ITEM (VOTE)      **TABLED****

**VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)**

- A. PSLO approvals:
- B. DE Addenda approvals: FOOD 170 F adding Hybrid      **MSU**
- C. FSA approvals:
- D. Curriculum Corrections:

**VII. Proposal Agenda (attachment) ACTION ITEM (VOTE)      **MSU****

**VIII. Announcements (*John Ison, Chair*) INFORMATIONAL ITEMS (NO VOTE)**

- A. Fall 2026 deadlines/target dates
  - October 1, 2024: Prelaunch courses requiring UC TCA and Cal-GETC approval
  - February 1, 2025: Prelaunch other courses and programs for Fall 2026
  - Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
  - April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
  - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
  - August-October 2025: CC, DCCC, BOT approvals for Fall 2026 proposals
- B. Fall 2025 Schedule Timeline
  - Schedule will be published around mid-March
  - Students begin to register in April (not July)
  - Courses and programs should be Board-approved by February 2025
  - Common Course Numbering curriculum impacts: TBA
- C. Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Fall 2024 semester
- D. Parliamentary Procedure and the Brown Act
  - Plans for a Flex Day workshop on parliamentary procedure and the Brown Act in Spring 2025
- E. Other announcements

The ASCCC (Academic Senate for California Community Colleges) held a webinar yesterday regarding the Common Course Numbering (CCN) initiative. UC and CSU decided they wanted local college CCNs to be submitted for articulation, which was not the Chancellor's Office (CCCCO)'s or the ASCCC's understanding. CCCCCO and ASCCC seek clarification as they begin the Phase Two processing of CCN templates. However, the ASCCC also mentioned that there is a possibility they will either proceed with the Phase Two CCN courses, or they may pause the process. The details around what a "pause" would entail were not clearly specified.

**IX. Tech Review Clarification/Updates: (*Guy Dadson, Technical Review Chair*) INFORMATION ITEM (NO VOTE)**

The curriculum committee is currently reviewing a significant number of course proposals, with 14 courses that should ideally have 7 committee members providing feedback on each one. However, the average participation rate is only 3.8 members per course, which is about half of the expected level of engagement. The situation is even more concerning at the level 6 review stage, where the average participation drops to only 0.3 individuals per proposal. Additionally, there are approximately 82 proposals that have not received any comments at all from

the committee. To ensure the proposals are thoroughly vetted and any issues are addressed, it would be extremely helpful if the committee members could dedicate more time to carefully reviewing the materials before voting. Greater participation from the full committee would strengthen the overall curriculum approval process.

**X. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)**

A. Timeline:

- 6 courses to be processed this fall for Fall 2025 implementation
- Approximately 20 courses to be processed in 2025 for Fall 2026 implementation
- Approximately 50 courses to be processed in 2026 for Fall 2027 implementation
- Approval Timeline:
  1. DCCC: November 5
  2. Board of Trustees: November 26
  3. State Chancellor's Office's inventory (COCI): December 2

B. If you're interested in applying for a Phase II Common Course Numbering workgroup, please let me know, and we will forward your name to Faculty Senate President Bridget Kominek.

C. Discussion: Feedback/progress reports/questions from reps

**XI. Fall 2024 Curriculum Committee Meetings**

- A. October 30<sup>th</sup>
- B. November 6<sup>th</sup> & 20<sup>th</sup>
- C. December 4<sup>th</sup>

**XII. Ongoing Agenda Items:**

- A. Catalog Revision
- B. Curriculum Management System Plans
- C. Banner, COCI and Catalog Issues

**XIII. Future Agenda Items:**

- A. To be determined

**XIV. Adjournment:                    3:15pm**

**Next meeting:                    **October 30, 2024 Building 200 Room 227****