

Curriculum

Curriculum Committee **MINUTES**

Wednesday, October 2, 2024 1:30 - 4:30pm

Building 200: Room 224

I. **Call to Order:**

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH & CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS Division Rep
George Bonnard	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	Y	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	Y	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Pending Associated Students appointment	Y	Student Rep
Deidre Hughes	Y	Guest, Mindfulness Faculty

II. **Roll Call:** 1:30pm

III. **Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*

IV. **Approval of Agendas ACTION ITEM (VOTE) MSU as a BLOCK**

- A. October 2, 2024, Discussion Agenda
- B. October 2, 2024, Proposal Agenda

V. **Approval of Minutes ACTION ITEM (VOTE) MSU as a BLOCK**

- A. September 4, 2024, Discussion Minutes
- B. September 4, 2024, Proposal Minutes
- C. September 18, 2024, Discussion Minutes
- D. September 18, 2024, Proposal Minutes

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

- A. PSLO approvals:
- B. DE Addenda approvals:
- C. FSA approvals:
- D. Curriculum Corrections

VII. Proposal Agenda (attachment) ACTION ITEM (VOTE) MSU

VIII. Announcements (John Ison, Chair) INFORMATIONAL ITEMS (NO VOTE)

- A. Division reps should let John and Heather know of personnel changes: faculty updates, new department chairs, new deans. We need to enter their names into CurricUNET and assign the right people to their approval duties.
- B. Fall 2026 deadlines/target dates
 - October 1, 2024: Prelaunch courses requiring UC TCA and Cal-GETC approval
 - February 1, 2025: Prelaunch other courses and programs for Fall 2026
 - Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
 - April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
 - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
 - August-October 2025: CC, DCCC, BOT approvals for Fall 2026 proposals
- C. Ongoing curriculum trainings: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Fall 2024 semester
- D. Parliamentary Procedure and the Brown Act
 - A professional parliamentarian has been hired, and will be available for consultation, possible meeting observation and other services
 - Parliamentarian David Mezerra will be present today, via teleconference, at 230pm.
 - Plans for a Flex Day workshop on parliamentary procedure and the Brown Act in Spring 2025
[Fine Arts division rep asked if there would be a possibility to offer a flex day activity to go over CNET for faculty. John agreed he will bring this idea to the staff development coordinator.](#)
- E. Other announcements

IX. Tech Review Clarification/Updates: (Guy Dadson, Technical Review Chair) INFORMATION ITEM (NO VOTE)

[Guy emphasizes the importance of faculty representatives providing comments and feedback on curriculum through technical review.](#)

X. Associate Degree GE revision: Recommendation to Faculty Senate on October 3, 2024 ACTION ITEM (VOTE)

The first vote was a motion for "Title 5 only" with an implementation date of Fall 2025. After discussion, it was a tie vote of **5 YES - 5 NO**, and the curriculum committee chair broke the tie by voting NO. The motion did not pass.

Voting Members:	Present	Role:
William Cowieson	Y	MATH Division Rep
Allen Menton	N	Fine Arts Division Rep

Gary Graves	Y	BUS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	N	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	N	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	N	Humanities Division Rep

The second vote was Title 5 + PE: 4 YES and 6 NO – Vote did not pass

Voting Members:	Present	Role:
William Cowieson	Y	MATH Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS Division Rep
George Bonnand	N	Technology and Engineering Division Rep
Guy Dadson	N	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	N	COUN Division Rep
Kelly Nelson-Wright	N	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	N	Humanities Division Rep

PE representative proposed Title 5 + PE and Lifelong Learning, after the committee discussed, Yolanda Duron made an amendment to her motion. Her amended motion was **Title 5 + PE or Lifelong Learning**: 6 YES – 4 NO. The motion passed.

Voting Members:	Present	Role:
William Cowieson	N	MATH Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	N	BUS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	N	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	N	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep

The committee wanted to send a second recommendation to Faculty Senate. If the first recommendation does not pass, they can consider the second recommendation.

Title 5 only as a second option: Kelly Nelson-Wright made the motion and there was a second made by William Cowieson. There was a roll call vote: 6 YES – 4 NO. Motion passed.

Voting Members:	Present	Role:
William Cowieson	Y	MATH Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	N	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	N	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	N	Humanities Division Rep

XI. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)

A. Timeline:

- 6 courses to be processed this fall for Fall 2025 implementation
- Approximately 20 courses to be processed in 2025 for Fall 2026 implementation
- Approximately 50 courses to be processed in 2026 for Fall 2027 implementation

B. Approval Timeline:

- Completed CCNs must be on the Curriculum Committee Proposal Agenda by the Friday before the October 16 CC meeting.
- DCCC: November 7
- Board of Trustees: November 26
- Submitted to the state Chancellor's Office's inventory (COCI): December 2

C. Updates from the Chancellor's Office Webinars

D. If you're interested in applying for a Phase II Common Course Numbering workgroup, please let me know, and we will forward your name to Faculty Senate President Bridget Kominek.

E. Discussion: Feedback/progress reports/questions from reps

XII. Fall 2024 Curriculum Committee Meetings

- October 16th & 30th
- November 6th & 20th
- December 4th

XIII. Ongoing Agenda Items:

- Catalog Revision
- Curriculum Management System Plans
- Banner, COCI and Catalog Issues

XIV. Future Agenda Items:

- To be determined

XV. Adjournment: 4:30pm

XVI. Next meeting: **October 16, 2024 Building 200 Room 224**