

# Curriculum

## Curriculum Committee **AGENDA**

Wednesday, September 18, 2024 1:30 - 4:30pm

**Building 200: Room 224**

### I. **Call to Order:**

| Voting Members:                         | Present | Role:  |
|---|---------|--|
| John Ison                               | Y       | Curriculum Committee Chair                   |
| William Cowieson                        | Y       | MATH Division Rep                            |
| Allen Menton                            | Y       | Fine Arts Division Rep                       |
| Gary Graves                             | Y       | BUS Division Rep                             |
| George Bonnard                          | Y       | Technology and Engineering Division Rep      |
| Guy Dadson                              | Y       | Tech Review Chair, Natural Sciences Div. Rep |
| Thydan Huynh                            | Y       | COUN Division Rep                            |
| Kelly Nelson-Wright                     | Y       | Social Sciences Division Rep                 |
| Yolanda Duron                           | Y       | PE Division Rep                              |
| Lugene Rosen                            | Y       | LIB Division Rep                             |
| Geoff Smith                             | Y       | Humanities Division Rep                      |
| Resource Members:                       | Present | Role:  |
| Carlos Ayon                             | Y       | Dean, Business & CIS                         |
| Kevin Tran                              | N       | Articulation, Counseling                     |
| José Ramón Núñez                        | Y       | Vice President of Instruction                |
| Kenneth Starkman                        | Y       | Dean, Technology & Engineering               |
| Nicol Tushla                            | Y       | Admissions & Records                         |
| Scott Lee                               | Y       | Articulation Officer                         |
| David Soto                              | N       | Education Services & Technology Coordinator  |
| Pending Associated Students appointment | N       | Student Rep                                  |
| Deidre Hughes                           | Y       | Guest, Mindfulness Faculty                   |
| Scott Giles                             | Y       | Guest, PE Faculty                            |

### II. **Roll Call:** 1:30pm

III. **Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*  
 Deidre Hughes made a public comment on the Associate Degree revision and Lifelong Learning requirement.

### IV. **Approval of Agendas ACTION ITEM (VOTE) MSU**

- A. September 18, 2024, Discussion Agenda
  - B. September 18, 2024, Proposal Agenda
- The September 4, 2024. Minutes are not available for this meeting.

### V. **Approval of Minutes HOLD**

- A. The September 4, 2024, Discussion Minutes
- B. September 18, 2024, Proposal Minutes

**VI. Curriculum Corrections / Fast-Track Approvals (none at this time)**

- A. PSLO approvals:
- B. DE Addenda approvals:
- C. FSA approvals:
- D. Curriculum Corrections

**VII. Proposal Agenda (attachment) ACTION ITEM (VOTE) MSU**

**VIII. Announcements (John Ison, Chair) INFORMATIONAL ITEMS (NO VOTE)**

- A. Cypress College Curriculum Forum: October 1 and October 2 (attend one)
  - See attachment for flier and Zoom information
- B. Division reps should let me and Heather know of personnel changes: faculty updates, new department chairs, new deans. We need to enter their names into CurricUNET and assign the right people to their approval duties.
- C. Fall 2026 deadlines/target dates
  - October 1, 2024: Prelaunch courses requiring UC TCA and Cal-GETC approval
  - February 1, 2025: Prelaunch other courses and programs for Fall 2026
  - Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
  - April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
  - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
  - August-October 2025: CC, DCCC, BOT approvals for Fall 2026 proposals
- D. Ongoing curriculum trainings: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Fall 2024 semester
- E. Parliamentary Procedure and the Brown Act
  - A professional parliamentarian has been hired, and will be available for consultation, possible meeting observation and other services
  - Plans for a Flex Day workshop on parliamentary procedure and the Brown Act in Spring 2025
- F. Other announcements

**IX. Tech Review Clarification/Updates: (Guy Dadson, Technical Review Chair) INFORMATION ITEM (NO VOTE)**  
[Guy reminded division reps to participate in technical review.](#)

**X. Extensive Laboratory Committee FC Rep: Curriculum Committee Endorsement: (John Ison, Chair) ACTION ITEM (VOTE) MSU**

- A. George Bonnand (re-elect)

**XI. Associate Degree GE revision: New Business (John Ison, Chair) INFORMATION ITEM (NO VOTE)**

- A. To Curriculum Committee reps: We can discuss this issue, but I will not call for a vote (or call the question) until the 10/02/24 meeting. On 10/2, this topic will be placed on the agenda as an action item, and people will have advance notice of a committee vote, in accordance with the Brown Act. Between 9/18 and 10/2, there will be time for reps to engage the Fullerton College community with these issues.
- B. Variations on "Title 5 Only" such as a +1 (PE, Lifelong Learning, etc.) Physical Education rep, Yolanda Duron, will address this topic.

- C. 09/04/24 CC meeting: motion in favor of “Title 5 Only” with a Fall 2025 implementation date
- Roll-call vote: 6 in favor (Business/CIS; Social Sciences; Tech and Eng; Humanities; Mathematics; Natural Sciences) and 4 against (Library; Fine Arts; Physical Education; Counseling)
  - 09/11/24 meeting with Faculty Senate President Bridget Kominek, Curriculum Chair John Ison and Parliamentarian David Mezzera
    1. The CC 9/4/24 vote stands but it is “immaterial” in light of Faculty Senate’s 9/5/24 action item, motion, and vote
- D. Faculty Senate Action Item on 09/05/24
- Motion: “[Senate moves to] refer the Curriculum Committee’s recommendation, endorsed by Senate on 5/2, back to the Curriculum Committee for consideration with a Fall 2025 implementation date. The Curriculum Committee should share an updated recommendation with Senate by October 3rd.”
  - Motion passed (see Faculty Senate minutes, when they are approved, for details)
- E. 09/11/24 Parliamentarian meeting
- From Bridget Kominek’s 9/12/24 email (sent to the curriculum committee along with the 9/18/24 agendas):
  - “John and I met with our parliamentary consultant yesterday, and here’s what he said about the ongoing local Associate Degree GE discussion:
    - I. “The 9/4 Curriculum Committee vote was legitimate because the Curriculum Committee is a standing subcommittee of Senate, and the issue is within the scope of their mission and purpose. They did not need to have the issue formally referred to them by Senate to vote on the recommendation with a Fall 2025 implementation.
    - II. “However, when Senate referred the issue back to the Curriculum Committee on 9/5, that made the 9/4 Curriculum Committee vote “immaterial” in the words of the parliamentarian. Because the Senate vote was to recommit after the Curriculum Committee voted on 9/4, the Curriculum Committee can now “do whatever they want from the ground up” (again, his words). Senate’s 9/5 vote is a hard reset. So, the Curriculum Committee will take this issue up again. You can consider other options besides Title V only without having to do another vote on Title V only.
    - III. “I assumed that the Curriculum Committee would need to approve a motion to reconsider or a motion to amend something previously adopted regarding the 9/4 vote if you wanted to take up the issue again before the committee’s recommendation is due to Senate on 10/3, so I asked the parliamentarian about the process to do that. However, he said that was not the case as the 9/5 vote at Senate referred the issue back to the Curriculum Committee and nullifies action taken before that referral.
    - IV. “So, the plan is for John to agendize this issue at your next meeting. You have two scheduled meetings before the recommendation is due to Senate. On 10/3, Senate will take up your recommendation as an information item. Senate will vote on the recommendation at our 10/17 meeting.”
- F. Next Steps
- 10/2/24: Action item: Curriculum Committee recommendation to Faculty Senate
  - 10/3/24: At the Faculty Senate meeting a recommendation (on an Associate Degree pattern) and a “minority report” (expressing the dissenting or opposing view of the recommendation) will be presented

- 10/17/24: Faculty Senate meeting holds a “second read” of recommendation and report, and it will be agendized as an action item

Curriculum Committee discussed the revision of Associate Degree, and no vote was taken. Yolanda Duron and Counseling rep Thydan Huynh presented separate options for Associate Degree revisions. They answered questions from the committee. Several reps expressed concerns about “reopening the discussion.”

**XII. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)**

A. Timeline:

- 6 courses to be processed this fall for Fall 2025 implementation
- Approximately 20 courses to be processed in 2025 for Fall 2026 implementation
- Approximately 50 courses to be processed in 2026 for Fall 2027 implementation

B. Approval Timeline:

- Completed CCNs must be on the Curriculum Committee Proposal Agenda by the Friday before the October 16 CC meeting.
- DCCC review: November 7
- Board of Trustees approval: November 26
- Submitted to the state Chancellor’s Office’s inventory (COCI): December 1

C. Updates from the Chancellor’s Office Webinars

D. Final CCN Webinar: Wednesday, September 25 from 12pm-1pm (please register on [asccc.org](http://asccc.org))

E. Discussion: Feedback/progress reports/questions from reps

The deadline to submit the 12 CCN courses is Monday, December 2<sup>nd</sup>. The CCN proposals would have to go through DCCC and Board approval. These are all course revisions. Courses and programs impacted by the CCN need to be updated. It may be possible since we are only changing the course number and titles, the committee could elect to use the program revision for course impacts, which will reduce the approval process. CCNs and impacted programs would require a revised narrative and would need to go to DCCC and Board of Trustees for approval. The articulation officer shared a PowerPoint presentation to illustrate how to use the template against the course outline, emphasizing the importance of retaining current course information. Phase 2 CCN courses have been released and sent to the division reps. The templates for phase 2 courses will be issued some time in January or early February of 2025 for a Fall 2026 implementation.

**XIII. Fall 2024 Curriculum Committee Meetings**

- October 2<sup>nd</sup>, 16<sup>th</sup> & 30<sup>th</sup>
- November 6<sup>th</sup> & 20<sup>th</sup>
- December 4<sup>th</sup>

**XIV. Ongoing Agenda Items:**

- Catalog Revision
- Curriculum Management System Plans
- Banner, COCI and Catalog Issues

**XV. Future Agenda Items:**

- To be determined

**XVI. Adjournment: 4:30pm**

Next meeting:

**October 2, 2024 Building 200 Room 224**