



Curriculum Committee MINUTES
 Wednesday, November 6, 2024 1:30 - 4:30pm
Building 200: Room 224

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	N	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	N	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	N	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Pending Associated Students appointment	N	Student Rep

II. Roll Call: 1:30pm

III. Public Comments: *Maximum 10 minutes, 3 minutes per person or group*

IV. Approval of Agendas ACTION ITEM (VOTE) **MSU**

- A. November 6, 2024, Discussion Agenda
- B. November 6, 2024, Proposal Agenda

V. Approval of Minutes ACTION ITEM (VOTE) **MSU**

- A. October 30, 2024, Discussion Minutes
- B. October 30, 2024, Proposal Minutes

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

- A. PSLO approvals:
- B. DE Addenda approvals:

- C. FSA approvals:
- D. Curriculum Corrections:
- E. Fast-track approval:

VII. Proposal Agenda (attachment) ACTION ITEM (VOTE) MSU

VIII. Announcements (John Ison, Chair) INFORMATIONAL ITEMS (NO VOTE)

A. Fall 2026 deadlines/target dates

- October 1, 2024: Prelaunch courses requiring UC TCA and Cal-GETC approval
- February 1, 2025: Prelaunch other courses and programs for Fall 2026
- Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
- April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
- May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
- August-October 2025: CC, DCCC, BOT approvals for Fall 2026 proposals

B. Fall 2025 Schedule Timeline

- Schedule will be published around mid-March 2025
- Students begin to register in April (not July) 2025
- Courses and programs should be Board-approved by February 2025
- Common Course Numbering curriculum impacts: TBA

Common Course Numbering (CCN) proposals will need to be submitted to Cal-GETC for articulation consideration. John outlined the timeline for submitting common course proposals phase 2 to Cal-GETC for articulation consideration. Proposals should be Board approved by May 2025 in order to be sent to UC TCA on June 1. John suggested a process for making requisite changes in curriculum and Banner without administrative changes, aiming for an abbreviated approval process.

C. Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Fall 2024 semester

D. Parliamentary Procedure and the Brown Act

- Plans for a Flex Day workshop on parliamentary procedure and the Brown Act in Spring 2025

John mentioned the application for Spring 2025's Flex Day, and the continued interest in creating a Flex session on parliamentary procedure and the Brown Act. Allen proposed that there be a Flex session combining curriculum and parliamentary procedure sessions. John plans to gather more information to present a proposal for the committee's consideration.

E. Other announcements

IX. Tech Review Clarification/Updates: (Guy Dadson, Technical Review Chair) INFORMATION ITEM (NO VOTE)

Guy discussed the challenges of finding guide sheets for comparable courses and suggested providing a link to a page that clearly illustrates the course's approved GE and transfer areas. This is an ongoing discussion.

X. American Sign Language Curriculum Development and Department: (Thydan Huynh, Counseling) INFORMATION ITEM (NO VOTE)

Both the Humanities division and Counseling divisions have plans to establish an American Sign Language (ASL) department. Thydan discussed Counseling/Student Development's intentions. She read a statement that represented her division. Kelly provided context on the history of the ASL curriculum and its development. The Counseling and Humanities divisions will discuss this issue further, outside of the curriculum committee.

XI. Continuous Enrollment and Catalog Rights: (Thydan Huynh, Counseling) ACTION ITEM (vote)

A. "Second read" of new policy language proposed

Thydan introduced a motion to expand continuous enrollment to include attendance at another accredited institution. A second motion was made. Gary expressed support for the proposal, highlighting its benefits for students who may need to take courses at other institutions. The change would protect students from having to meet new program requirements if they have catalog rights. The curriculum committee had a roll call vote. The vote results in one abstention and one no, with the rest of the votes being yes.

Voting Members:	Present	Role:
William Cowieson	A	MATH Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS Division Rep
George Bonnard	Y	Technology and Engineering Division Rep
Guy Dadson	N	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep

XII. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)

A. Timeline:

- 6 courses to be processed this fall for Fall 2025 implementation
- Approximately 20 courses to be processed in 2025 for Fall 2026 implementation
- Approximately 50 courses to be processed in 2026 for Fall 2027 implementation
- Approval Timeline:
 1. DCCC: November 5
 2. Board of Trustees: November 26

B. State Chancellor's Office's inventory (COCI): December 2

C. Updates from the Chancellor's Office and ASCCC regarding articulation and Phase 2 timeline

On November 5, DCCC approved CCN Phase 1 courses, along with the FC Associate Degree revision. They will be on the Board of Trustees agenda for November 26th.

XIII. Associate GE: Areas 1-6 to contain Cal-GETC-approved courses only? ACTION ITEM (VOTE)

The curriculum committee discussed whether areas 1-6 of the revised associate degree should consist only of Cal GE-approved courses. Kelly supported the "Cal-GETC courses only" position, emphasizing the importance of ensuring that courses fit the definition of general education. Thydan opposed the proposal, arguing that it limits pathways and removes flexibility for students. John clarified that the proposal would remove many courses from the GE pattern due to the narrowly-defined standards of Cal-GETC. Reps asked to table the proposal until they had more time to discuss the proposal with their constituents.

XIV. Fall 2024 Curriculum Committee Meetings

- A. November 20th
- B. December 4th

XV. Ongoing Agenda Items:

Curriculum.Fullcoll.edu

Meetings: [See CurricUNET Homepage](#)

- A. Catalog Revision
- B. Curriculum Management System Plans
- C. Banner, COCI and Catalog Issues

XVI. Future Agenda Items:

- A. To be determined

XVII. Adjournment:

Next meeting: **November 20, 2024 Building 200 Room 224**