**Curriculum Committee MINUTES**
Wednesday, November 20, 2024        1:30 - 4:30pm
**Building 200: Room 224**

## I.  Call to Order:

| Voting Members: | Present | Role: |
|---|---|---|
| John Ison | Y | Curriculum Committee Chair |
| William Cowieson | Y | MATH/CSCI Division Rep |
| Allen Menton | Y | Fine Arts Division Rep |
| Gary Graves | Y | BUS/CIS Division Rep |
| George Bonnand | Y | Technology and Engineering Division Rep |
| Guy Dadson | Y | Tech Review Chair, Natural Sciences Div. Rep |
| Thydan Huynh | Y | COUN Division Rep |
| Kelly Nelson-Wright | Y | Social Sciences Division Rep |
| Yolanda Duron | Y | PE Division Rep |
| Lugene Rosen | Y | LIB Division Rep |
| Geoff Smith | Y | Humanities Division Rep |
| Resource Members: | Present | Role: |
| Carlos Ayon | N | Dean, Business & CIS |
| Kevin Tran | Y | Articulation, Counseling |
| José Ramón Núñez | N | Vice President of Instruction |
| Kenneth Starkman | N | Dean, Technology & Engineering |
| Nicol Tushla | Y | Admissions & Records |
| Scott Lee | Y | Articulation Officer |
| David Soto | Y | Education Services & Technology Coordinator |
| Pending Associated Students appointment | N | Student Rep |

## II.  Roll Call:                 1:30pm

## III.  Public Comments: *Maximum 10 minutes, 3 minutes per person or group*

Melody La Montia, representing the Photography department, Division of Technology and Engineering, made a public comment suggesting the curriculum committee vote NO on aligning the Associate Degree GE courses with Cal-GETC. La Montia stated the removal of 98 courses from the AAGE options would be harmful to our students for several reasons. It creates barriers for low-income students regarding financial aid as funding only covers courses in degrees. It also reduces opportunities for major exploration.

Jessica Langlois, journalism professor and faculty senator for technology, made a public comment asking the committee not to remove the 98 courses from the AAGE pattern. She emphasized the importance to allow students to choose classes and aligning the AAGE courses with Cal-GETC may restrict students from options.

Kelly Nelson-Wright made a public comment emphasizing the need for collaboration with Cypress College in the decision-making process for the benefit of students in our shared district. She discussed the Associate Degree

*Curriculum.Fullcoll.edu*        ***Meetings:*** *See CurricUNET Homepage*

revision differences between colleges, Common Course Numbering as a concern for academic freedom, and highlighted the importance of clear degree titles to reduce student confusion. She gave the INDS degrees as examples.

IV. **Approval of Agendas ACTION ITEM (VOTE)**          **MSU as a BLOCK**
   A. November 20, 2024, Discussion Agenda
   B. November 20, 2024, Proposal Agenda

V. **Approval of Minutes ACTION ITEM (VOTE)**          **MSU as a BLOCK**
   A. November 6, 2024, Discussion Minutes
   B. November 6, 2024, Proposal Minutes

VI. **Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)**
   A. PSLO approvals:
   B. DE Addenda approvals:
   C. FSA approvals:
   D. Curriculum Corrections:
   E. Fast-track approval: THEA 298 F (Title 5 work experience regulations update: approval of repeatability is necessary) **MSU**

VII. **Proposal Agenda (attachment) ACTION ITEM (VOTE)**     **MSU**

VIII. **Announcements** *(John Ison, Chair)* **INFORMATIONAL ITEMS (NO VOTE)**
   A. Fall 2026 deadlines/target dates
      • NOW: Prelaunch courses requiring UC TCA and Cal-GETC approval
      • February 1, 2025: Prelaunch other courses and programs for Fall 2026
      • Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
      • April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
      • May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
      • August-October 2025: CC, DCCC, BOT approvals for Fall 2026 proposals
   B. Fall 2025 Schedule Timeline
      • Schedule will be published around mid-March 2025
      • Students begin to register in April (not July) 2025
      • Courses and programs should be Board-approved by February 2025
      • Common Course Numbering curriculum impacts: TBA
   C. Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Fall 2024 semester
   D. Dual Enrollment Information
      Dual Enrollment has grown in popularity as a college resource. There is a need for introductory courses for students with no prior knowledge. That is something the college can considered to potentially have departments develop introductory courses for beginners.
   E. Title 5 revisions to community college course outlines of record (see attachments)
      John sent out attachments regarding the 45-day notice of Title V revision. It clarifies the role of the curriculum committee and elements of the course outline of record.
   F. DCCC updates

*Curriculum.Fullcoll.edu*          *Meetings: See CurricUNET Homepage*

- CurricUNET Maverick demonstration
  During the November DCCC meeting a demonstration was presented by CurricUNET representative. The curriculum platform discussions are ongoing.
- Class size concerns
  During the November DCCC meeting Dr. Li Bugg commented that class sizes of 25 are considered for lab courses only. Class size of 25 is considered a floor for lab courses. During lab time, students are engaged in practicing skills. There is an importance of distinguishing between lecture and lab interactions. The committee had a discussion on this topic.

G. Other announcements

IX. **Tech Review Clarification/Updates:** (*Guy Dadson*, *Technical Review Chair*) **INFORMATION ITEM (NO VOTE)**
There has been some clarification on textbook screen inclusion of city of publication. Current MLA guidelines do not require city of publication. The handbook allows flexibility in MLA version usage. Guy will ask the originators to include the city of publication. If it is not possible Guy will work with the originator to troubleshoot.

X. **Associate GE: Areas 1-6 to contain Cal-GETC-approved courses only? ACTION ITEM (VOTE)** MSNP
Motion to ensure Areas 1-6 contain only Cal-GETC approved courses. The committee had a discussion on how this could limit the options for students. The committee did a roll call vote. **The motion did not pass (MSNP) with 9 NO and 1 Yes.**

| Voting Members: | Present | Role: |
|---|---|---|
| William Cowieson | N | MATH/CSCI Division Rep |
| Allen Menton | N | Fine Arts Division Rep |
| Gary Graves | N | BUS/CIS Division Rep |
| George Bonnand | N | Technology and Engineering Division Rep |
| Guy Dadson | N | Tech Review Chair, Natural Sciences Div. Rep |
| Thydan Huynh | N | COUN Division Rep |
| Kelly Nelson-Wright | Y | Social Sciences Division Rep |
| Yolanda Duron | N | PE Division Rep |
| Lugene Rosen | N | LIB Division Rep |
| Geoff Smith | N | Humanities Division Rep |

XI. **Common Course Numbering (CCN) Timeline** (*John Ison, Chair*) **INFORMATION ITEM (NO VOTE)**
   A. Timeline:
- 6 courses to be processed this fall for Fall 2025 implementation
- Approximately 20 courses to be processed in 2025 for Fall 2026 implementation
- Approximately 50 courses to be processed in 2026 for Fall 2027 implementation
- Approval Timeline:
     1. DCCC: November 5
     2. Board of Trustees: November 26
   B. State Chancellor's Office's inventory (COCI): December 2
   C. Updates from the Chancellor's Office and ASCCC regarding articulation and Phase 2 timeline
      There are discussions about presenting the phase 2 course as "new" courses instead of revisions.
   D. Ongoing district CCN committee (updates to be provided)

*Curriculum.Fullcoll.edu*          *Meetings: See CurricUNET Homepage*

**XII.** **Procedure for Revised CTE Progams: Clarification** (*John Ison, Chair*) **INFORMATION ITEM (NO VOTE)** **TABLED**

**XIII.** **Textbooks on CurricUNET** (*Lugene Rosen, Library)* **TABLED**

**XIV.** **Fall 2024 Curriculum Committee Meetings**
   A. December 4th

**XV.** **Spring 2025 Curriculum Committee Meetings**
   A. February 5th & 19th
   B. March 5th & 19th
   C. April 16th & 30th
   D. May 7th & 21st

**XVI.** **Ongoing Agenda Items:**
   A. Catalog Revision
   B. Curriculum Management System Plans
   C. Banner, COCI and Catalog Issues

**XVII.** **Future Agenda Items:**
   A. To be determined

**XVIII.** **Adjournment:** **4:30pm**

   **Next meeting:** ***December 4, 2024 Building 2400 Room 202***