



Curriculum Committee MINUTES
 Wednesday, December 4, 2024 1:30 - 4:30pm
Building 2400: Room 202

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	N	Social Sciences Division Rep
Yolanda Duron	N	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	N	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	N	Vice President of Instruction
Kenneth Starkman	N	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Pending Associated Students appointment	N	Student Rep

II. Roll Call: 1:30pm

III. Public Comments: *Maximum 10 minutes, 3 minutes per person or group*

John read a public comment on behalf of Kelly Nelson-Wright focusing on INDS program revisions currently on today's agenda. The Social Science division objects to discipline overlap; the INDS degrees undermine ADTs and AAs in specific fields. Degree title change from INDS to Liberal Arts help students understand the differences between the degrees. The current title gives false impression of earning specific disciplined degrees. She respectfully requests the curriculum committee revisit the abbreviated degree revision approval process for the INDS degrees.

IV. Approval of Agendas ACTION ITEM (VOTE) MSU

- A. December 4, 2024, Discussion Agenda
- B. December 4, 2024, Proposal Agenda

V. Approval of Minutes ACTION ITEM (VOTE)

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Meetings: [See CurricUNET Homepage](#)

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

- A. PSLO approvals:
- B. DE Addenda approvals:
- C. FSA approvals:
- D. Curriculum Corrections:
- E. Fast-track approval:

VII. Proposal Agenda (attachment) ACTION ITEM (VOTE) MSU

VIII. Announcements (*John Ison, Chair*) INFORMATION ITEM (NO VOTE)

- A. Suggestion for Fall 2026 “cut off” deadline
John suggested, for the purpose of curriculum year structure, a proposed cut off time for the last meeting in May for effective date of following year. This will provide a clear curriculum committee approval timeline.
- B. Fall 2026 deadlines/target dates
 - NOW: Prelaunch courses requiring UC TCA and Cal-GETC approval
 - February 1, 2025: Prelaunch other courses and programs for Fall 2026
 - Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
 - April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
 - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
 - August-October 2025: CC, DCCC, BOT approvals for Fall 2026 proposals
- C. Fall 2025 Schedule Timeline
 - Schedule will be published around mid-March 2025
 - Students begin to register in April (not July) 2025
 - Courses and programs should be Board-approved by February 2025
 - Common Course Numbering curriculum impacts: TBA
- D. Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Fall 2024 semester
- E. Update re: OCRC regional data requirements for revised program proposals **TABLED**
- F. Other announcements

IX. Tech Review Clarification/Updates: (*Guy Dadson, Technical Review Chair*) INFORMATION ITEM (NO VOTE)

Guy wanted to give a reminder to faculty regarding 6-year reviews. The unofficial deadline to prelaunch reviews is February 1st. It's important to notify faculty before the semester ends. He also requested for coordinators to check the 6-year review calendar and encouraging to contact coordinators for timely initiatives of reviews.

X. New Prefix in BUS/CIS: (*Gary Graves, BUS/CIS curriculum representative*) INFORMATION ITEM (NO VOTE)

- A. Add a course prefix of “AI”(Artificial Intelligence) or “AIT” (Artificial Intelligence Technologies)
- B. This is a “first read” of this proposal. After the presentation, curriculum reps are encouraged to discuss this with their division faculty and deans before reaching any decision.
- C. We will have a vote at the first CC meeting of the spring semester.
Gary discussed how the business division aims to expand topics around Artificial Intelligence (AI). A community AI lab event is scheduled for tomorrow. Collaboration is encouraged across departments for AI related courses. There were concerns about creating a single prefix for AI housed only in the business

department. The curriculum committee had further discussions about this topic. There was an emphasis on collaboration among departments for AI integration and encouragement for ongoing discussion and feedback from absent members.

**XI. Discipline Development and “Housing”: (Kelly Nelson-Wright, Social Sciences) INFORMATION ITEM (NO VOTE)
TABLED**

XII. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)

A. Latest Updates

All 13 CCN courses were state approved. We still need to submit programs to the state with any CCN course impacts.

B. Timeline:

- 6 courses to be processed this fall for Fall 2025 implementation
- Approximately 20 courses to be processed in 2025 for Fall 2026 implementation
- Approximately 50 courses to be processed in 2026 for Fall 2027 implementation
- Approval Timeline:
 1. DCCC: November 5
 2. Board of Trustees: November 26

C. State Chancellor’s Office’s inventory (COCI): December 2

D. Updates from the Chancellor’s Office and ASCCC regarding articulation and Phase 2 timeline

E. Ongoing district CCN committee (updates to be provided)

XIII. Spring 2025 Curriculum Committee Meetings

A. February 5th & 19th

B. March 5th & 19th

C. April 16th & 30th

D. May 7th & 21st

XIV. Ongoing Agenda Items:

A. Catalog Revision

B. Curriculum Management System Plans

C. Banner, COCI and Catalog Issues

XV. Future Agenda Items:

A. To be determined

XVI. Adjournment: 3:15pm

Next meeting: February 5, 2024 Building 200 Room 224