



**Curriculum Committee MINUTES**  
 Wednesday, February 5, 2025 1:30 - 4:30pm  
**Building 200: Room 224**

**I. Call to Order:**

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	Y	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	Y	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	N	Education Services & Technology Coordinator
Pending Associated Students appointment	N	Student Rep
Grant Linsell	Y	Guest, Dean Fine Arts

**II. Roll Call: 1:30pm**

**III. Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*

Gary made a public comment on an upcoming event and let the committee know to send students to him that are interested in an internship.

**IV. Approval of Agendas ACTION ITEM (VOTE) MSU as a BLOCK w/ Tabled item 14**

- A. February 5, 2025, Discussion Agenda
- B. February 5, 2025, Proposal Agenda

**V. Approval of Minutes ACTION ITEM (VOTE) MSU as a BLOCK**

- A. December 4, 2024, Discussion Minutes
- B. December 4, 2024, Proposal Minutes
- C. November 20, 2024, Discussion Minutes

D. November 20, 2024, Proposal Minutes

**VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)**

- A. PSLO approvals:
- B. DE Addenda approvals:
- C. FSA approvals:
- D. Curriculum Corrections:
- E. Fast-track approval: CCN Impacts: **ACTION ITEM (VOTE)** **MSU as a BLOCK**

**Programs CCN Updates:**

Program Title	Award Type	Updated to CCN
Administration of Justice	Associate in Science for Transfer	PSYC C1000, PSYC C1000H
Biological Technician	Associate in Science	STAT C1000, STAT C1000H, STAT C1000E
Business Administration	Associate in Arts	STAT C1000, STAT C1000E
Business Administration...2.0	Associate in Science for Transfer	STAT C1000, STAT C1000H
Child and Adolescent Development	Associate in Arts for Transfer	STAT C1000, STAT C1000H, PSYC C1000, PSYC C1000H
Communication Studies	Associate in Arts for Transfer	PSYC C1000, PSYC C1000H
Communication Studies...2.0	Associate in Arts for Transfer	COMM C1000, ENGL C1001, ENGL C1001H, PSYC C1000, PSYC C1000H
Cosmetology Instructor	Associate in Science	PSYC C1000, PSYC C1000H
Economics	Associate in Arts	STAT C1000E
Economics	Associate in Arts for Transfer	STAT C1000, STAT C1000H, STAT C1000E
Elementary Teacher Education	Associate in Arts for Transfer	ENGL C1000, ENGL C1000H, ENGL C1000E, ENGL C1001, ENGL C1001H, POLS C1000, POLS C1000H
English	Associate in Arts	ENGL C1001, ENGL C1001H
English	Associate in Arts for Transfer	ENGL C1001, ENGL C1001H
ESL Milestone Certificate of Achievement: Pathway to Transfer - Written and Oral Communication	Certificate	COMM C1000, ENGL C1000, ENGL C1000H, ENGL C1000E
Image Consultant	Certificate	PSYC C1000
Interdisciplinary Studies: Emphasis in Science and Mathematics	Associate in Arts	STAT C1000E
Interdisciplinary Studies: Emphasis in Social Behavior and Self-Development	Associate in Arts	COMM C1000, POLS C1000, POLS C1000H, PSYC C1000, PSYC C1000H
Interdisciplinary Studies: Emphasis in Social Sciences	Associate in Arts	POLS C1000, POLS C1000H, PSYC C1000, PSYC C1000H
Journalism	Associate in Arts for Transfer	ENGL C1001, ENGL C1001H, POLS C1000, POLS C1000H
Kinesiology	Associate in Arts for Transfer	STAT C1000, STAT C1000H, STAT C1000E
Law, Public Policy and Society	Associate in Arts for Transfer	ENGL C1000, ENGL C1000H, ENGL C1000E, ENGL C1001, ENGL C1001H, POLS C1000, POLS C1000H
Mathematics	Associate in Science	STAT C1000, STAT C1000H, STAT C1000E
Mathematics	Associate in Science for Transfer	STAT C1000, STAT C1000H, STAT C1000E
Mindfulness	Certificate	PSYC C1000, PSYC C1000H

Nutrition and Dietetics	Associate in Science for Transfer	PSYC C1000, PSYC C1000H
Nutrition and Foods	Associate in Arts	STAT C1000, STAT C1000H, STAT C1000E
Political Science	Associate in Arts for Transfer	STAT C1000, STAT C1000H, POLS C1000, POLS C1000H
Psychology	Associate in Arts	PSYC C1000, PSYC C1000H
Psychology	Associate in Arts	PSYC C1000, PSYC C1000H
Research Fundamentals Skills	Certificate	PSYC C1000, PSYC C1000H
Social Justice Studies - Ethnic Studies	Associate in Arts for Transfer	STAT C1000, STAT C1000H,
Social Justice Studies - Gender Studies	Associate in Arts for Transfer	STAT C1000, STAT C1000H,
Social Justice Studies: General	Associate in Arts for Transfer	STAT C1000, STAT C1000H,
Volunteer Services Skills	Certificate	PSYC C1000, PSYC C1000H

### Requisites CCN Update:

Subject Code	Course Number	Course Title	Updated to CCN
ARTH	155 F	Western Art History 15th to 21st Century	ENGL C1000, ENGL C1000H, ENGL C1000E
ARTH	155HF	Honors Western Art History 15th to 21st Century	ENGL C1000, ENGL C1000H, ENGL C1000E
BUS	211 F	Critical Reasoning and Writing for Business	ENGL C1000, ENGL C1000H, ENGL C1000E
BUS	211HF	Honors Critical Reasoning and Writing for Business	ENGL C1000, ENGL C1000H, ENGL C1000E
BUS	112 F	Public Speaking for Business	ENGL C1000, ENGL C1000H, ENGL C1000E
CDES	242 F	Introduction to Liberal Studies	ENGL C1000, ENGL C1000H, ENGL C1000E
CDES	210 F	Anti-Bias Perspective/Diversity Seminar	ENGL C1000, ENGL C1000H, ENGL C1000E
COMM	135 F	Essentials of Argumentation	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	248 F	Science Fiction	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	209 F	Intermediate Creative Writing	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	251 F	Introduction to Native American Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	102HF	Introduction to Literature Honors	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	245 F	The Bible as Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	243 F	Folklore and Mythology	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	246 F	The Novel	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	249 F	Survey of Chicano/a Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	243HF	Honors Folklore and Mythology	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	250 F	Introduction to African American and Black Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	280 F	Language Arts Tutoring Practicum	ENGL C1000, ENGL C1000H, ENGL C1000E

ENGL	210 F	Introduction to Language Structure and Use	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	221HF	Honors American Literature to the Civil War	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	239 F	Survey of Children's Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	225HF	Honors World Literature since the Early Modern Period	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	102 F	Introduction to Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	211 F	British Literature to 1800	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	211HF	Honors British Literature to 1800	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	212 F	British Literature Since 1800	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	212HF	Honors British Literature Since 1800	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	221 F	American Literature to the Civil War	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	234 F	Introduction to Shakespeare	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	222 F	American Literature from the Civil War to the Present	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	103 F	Critical Reasoning and Writing	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	103HF	Critical Reasoning and Writing Honors	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	104 F	Critical Thinking and Writing about Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	204 F	Introduction to Poetry	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	207 F	The Short Story	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	222HF	Honors American Literature from the Civil War to the Present	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	225 F	World Literature since the Early Modern Period	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	234HF	Honors Introduction to Shakespeare	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	224 F	World Literature through the Early Modern Period	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	224HF	Honors World Literature through the Early Modern Period	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	240 F	Survey of Young Adult Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	253 F	Introduction to Asian American Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	280 F	Language Arts Tutoring Practicum	ENGL C1001, ENGL C1001H
ENGL	299 F	English Independent Study	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	105 F	Introduction to Creative Writing	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	203 F	Introduction to Dramatic Literature	ENGL C1000, ENGL C1000H, ENGL C1000E

ENGL	208 F	Introduction to Film Studies	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL	256 F	Introduction to Queer Literature	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGR	110 F	Introduction to Engineering	ENGL C1000, ENGL C1000H, ENGL C1000E
HUM	299 F	Humanities Independent Study	ENGL C1000, ENGL C1000H, ENGL C1000E
JOUR	101 F	Reporting and Writing	ENGL C1000, ENGL C1000H, ENGL C1000E
MATH	203 F	Mathematics for Future Elementary Teachers	STAT C1000, STAT C1000H, STAT C1000E
PHIL	172 F	Critical Thinking and Writing	ENGL C1000, ENGL C1000H, ENGL C1000E
PLEG	105 F	Introduction to Legal Writing	ENGL C1000, ENGL C1000H, ENGL C1000E
PLEG	105 F	Introduction to Legal Writing	ENGL C1001, ENGL C1001H
PSY	202 F	Research Methods in Psychology	PSYC C1000, PSYC C1000H
PSY	202HF	Honors Research Methods in Psychology	PSYC C1000, PSYC C1000H
PSY	221 F	The Brain and Behavior	PSYC C1000, PSYC C1000H
PSY	222 F	Abnormal Psychology	PSYC C1000, PSYC C1000H
READ	142 F	College Reading: Logical Analysis and Evaluation	ENGL C1000, ENGL C1000H, ENGL C1000E

**VII. Proposal Agenda (attachment) ACTION ITEM (VOTE) MSU**

Blanket vote made to make edits to AA GE, Multicultural Graduation Requirement removal MSU

**VIII. Announcements (John Ison, Chair) INFORMATION ITEM (NO VOTE)**

- A. Spring 2025: End of curriculum rep term for the following divisions:
- Fine Arts (2022-2025)
  - Humanities (2024-2025)
  - Natural Sciences (2022-2025)
  - PE (2022-2025)
  - Social Sciences (2022-2025)
- B. Suggestion for Fall 2026 curriculum committee approval “cut off” deadline of May 2025
- C. Fall 2026 deadlines/target dates
- Week of February 5, 2025: Prelaunch target date for Fall 2026
  - Mid-February and after: effective date Fall 2027
  - Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
  - April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
  - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
  - August-October 2025: CC, DCCC, BOT approvals for non-UC TCA Fall 2026 proposals
  - October 1 2025: UC TCA/Cal-GETC course prelaunch target date
- D. Fall 2025 Schedule Timeline
- Fall 2025 Schedule will be published around mid-March 2025
  - Students begin to register in April (not July) 2025

- E. Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Spring 2025 semester
- F. Update re: OCRC regional data requirements for revised program proposals
- G. Other announcements

**IX. Tech Review Clarification/Updates: (Guy Dadson, Technical Review Chair) INFORMATION ITEM (NO VOTE)**  
[No announcements](#)

**X. CurricUNET DE Contact Types Screen: Disable or Remove? (ACTION ITEM/VOTE) MSU**

- A. The CNET Contact Types screen creates redundancy/confusion. Better to remove?
- B. Since our version of CNET is limited, we cannot embed the DE addendum into CNET's DE screen
- C. Many community colleges attach documents for DE, requisite validation or other issues
- D. Narrative, TMC, LMI data, approval letters, etc are attached to proposals
- E. Most courses approved for DE already have DE addenda attached

**XI. New Prefix in BUS/CIS: (Gary Graves, BUS/CIS curriculum representative) ACTION ITEM (VOTE) MSU**

- A. Add a course prefix of "AI"(Artificial Intelligence) or "AIT" (Artificial Intelligence Technologies)  
[Gary proposed the addition of AI or AIT prefix to house AI courses in BUS/CIS department. Gary noted that development is about 2 years behind. Majority of jobs currently in tech field, expected to shift to consumer side. Anticipated 65% of jobs will require technical skills related to AI. Division reps had concerns about the type of courses under the AI or AIT prefix. Discussion on the need for minimum qualifications for teaching AI courses.](#)

[Motion did not pass \(MSNP\) with 6 NO and 5 YES. Final decision resulted in a tie, broken by Curriculum chair with a "no" vote.](#)

Voting Members:	Present	Role:
John Ison	N	Curriculum Committee Chair
William Cowieson	N	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnard	N	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	N	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	N	PE Division Rep
Lugene Rosen	Y	LIB Division Rep
Geoff Smith	N	Humanities Division Rep

**XII. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)**

- A. Latest Updates
- B. District Workgroup implementing Phase 1 CCNs in Banner, catalog, schedule, DegreeWorks, counseling and Admissions and Records, etc.
- C. Programs impacted by course title/prefix changes: Plans
- D. Other courses impacted by course title/prefix changes of prerequisites/advisories: Plans
- E. Timeline:
  - 13 courses processed this fall for Fall 2025 implementation

- 20-40 courses to be processed in 2025 for Fall 2026 implementation
- F. Approximately 50 courses to be processed in 2026 for Fall 2027 implementation
- G. Updates from the Chancellor's Office and ASCCC regarding Phase 2 timeline

**XIII. Chancellor's Office Requirement: Update TMCs/narratives of ADTs (DISCUSSION ITEM/NO VOTE)**

- A. Every ADT should have an updated TMC and narrative with Cal-GETC unit calculations and Common Course Numbering Phase 1 courses listed
- B. Discipline faculty or division reps earn 4 hours of Professional Expert Pay per ADT
- C. Curriculum Committee Deadline: February 28
- D. Batch approvals: Curriculum Committee; DCCC; Board of Trustees
- E. Heather will submit a form confirming the updated ADTs
  - Fall 2025 ADT revisions that are currently in the approval process should have Cal-GETC and CCN-updated TMCs and narratives as they complete the regular sequence of necessary approvals
- F. We must comply by June 1<sup>st</sup> or we risk losing COCI auto-approval of curriculum.

**XIV. INDS Degrees: Planning for the Future (ACTION ITEM/VOTE)    **MSU to TABLED to next meeting****

- A. Address the December 4, 2024 vote and next steps
- B. Chair's memo to the Curriculum Committee read and discussed
- C. The curriculum committee might form an ad hoc workgroup to discuss ongoing issues
- D. Possible Faculty Senate involvement

**XV. Credit for Prior Learning: Spring 2025 Timeline (DISCUSSION ITEM/NO VOTE)**

- A. Feb 13: Coastline College webinar on Zoom (attached information sent to reps)
  - B. Progress and plans
- [John emphasized the urgent need to work on the credit for prior learning project.](#)

**XVI. Spring 2025 Curriculum Committee Meetings**

- A. February 5<sup>th</sup> & 19<sup>th</sup>
- B. March 5<sup>th</sup> & 19<sup>th</sup>
- C. April 16<sup>th</sup> & 30<sup>th</sup>
- D. May 7<sup>th</sup> & 21<sup>st</sup>

**XVII. Ongoing Agenda Items:**

- A. Curriculum Management System Plans

**XVIII. Future Agenda Items:**

- A. To be determined

**XIX. Adjournment:                    3:45pm**

**Next meeting:                    **February 19, 2024 Building 200 Room 224****