



Curriculum Committee **AGENDA**

Wednesday, March 5, 2025 1:30 - 4:30pm

Building 200: Room 224

I. **Call to Order:**

Voting Members:	Present	Role:
John Ison		Curriculum Committee Chair
William Cowieson		MATH/CSCI Division Rep
Allen Menton		Fine Arts Division Rep
Gary Graves		BUS/CIS Division Rep
George Bonnand		Technology and Engineering Division Rep
Guy Dadson		Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh		COUN Division Rep
Kelly Nelson-Wright		Social Sciences Division Rep
Yolanda Duron		PE Division Rep
Lugene Rosen		LIB Division Rep
Geoff Smith		Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon		Dean, Business & CIS
Kevin Tran		Articulation, Counseling
José Ramón Núñez		Vice President of Instruction
Kenneth Starkman		Dean, Technology & Engineering
Nicol Tushla		Admissions & Records
Scott Lee		Articulation Officer
David Soto		Education Services & Technology Coordinator
Pending Associated Students appointment		Student Rep

II. **Roll Call:**

III. **Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*

IV. **Approval of Agendas ACTION ITEM (VOTE)**

- A. March 5, 2025, Discussion Agenda
- B. March 5, 2025, Proposal Agenda

V. **Approval of Minutes ACTION ITEM (VOTE) **TABLED****

- A. February 19, 2025, Discussion Minutes
- B. February 19, 2025, Proposal Minutes

VI. **Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)**

- A. PSLO approvals:
- B. DE Addenda approvals: CRTV 129 F DEA, with a Spring 2026 effective date

- C. FSA approvals:
- D. Curriculum Corrections:
- E. Fast-track approval:

VII. Proposal Agenda (attachment) ACTION ITEM (VOTE)

VIII. Announcements (*John Ison, Chair*) INFORMATION ITEM (NO VOTE)

- A. Spring 2025: End of curriculum rep term for the following divisions:
 - Fine Arts (2022-2025)
 - Humanities (2024-2025)
 - Natural Sciences (2022-2025)
 - PE (2022-2025)
 - Social Sciences (2022-2025)
- B. Fall 2026 deadlines/target dates
 - Week of February 5, 2025: Prelaunch target date for Fall 2026
 - Mid-March or later prelaunch: plan for an effective date of Fall 2027
 - Late March 2025: Step 6 approval of courses requiring UC TCA and Cal-GETC approval
 - April 15, 2025: All other Fall 2026 courses and programs should reach step 4 by this date
 - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
 - August-October 2025: CC, DCCC, BOT approvals for non-UC TCA Fall 2026 proposals
 - October 1, 2025: UC TCA/Cal-GETC course prelaunch target date
- C. Fall 2025 Schedule Timeline
 - Fall 2025 Schedule will be published around mid-March 2025
 - Students begin to register in April (not July) 2025
- D. UC TCA/Cal-GETC Fall 2026 courses MUST be CC approved by March 19, or change effective date to Fall 2027.
- E. Revised TMCs must be implemented as new ADTs within 3 years (see Chancellor's guidance memo attached).
- F. Courshedog curriculum management system: <https://www.coursedog.com/resources/platform-tours>
- G. Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Spring 2025 semester
- H. Other announcements

IX. Tech Review Clarification/Updates: (*Guy Dadson, Technical Review Chair*) INFORMATION ITEM (NO VOTE)

X. MUS 021 F and MUS 022 F (*Allen Menton, Curriculum Committee Representative, Fine Arts*)

XI. Proposed Policy: Enforcement of Curriculum Timeline (*John Ison, Chair*) ACTION ITEM (VOTE)

- A. October is the traditional "cut off" time of the curriculum year.
- B. Late proposals create a heavier workload, and tighter/stressful timelines during implementation
- C. The following is a plan to discourage late processing of proposals:
 - Proposals on an agenda after the first CC meeting of October must provide a written request, with compelling reasons that must be approved by the CC in a separate vote. If not approved, the proposal's effective date would be changed to the following year.

- D. Given the increasing number of state-required fast-track projects that demand committee time, maintaining the October-to-October calendar will help everyone.
- E. At the March 5th meeting we will have a second read of the plan and then a vote.

XII. Update ADT Program Description for Cal-GETC (John Ison, Chair) ACTION ITEM (VOTE)

- A. There is a memo, sent along with the agendas/minutes, proposing a solution.
 - Proposed revision to the Program Description: “(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) **California General Education Transfer Curriculum (Cal-GETC)**; (b) . . . “

XIII. Expansion of Curriculum Committee Division Representation (John Ison, Chair) INFORMATION ITEM (NO VOTE)

- A. I will make a recommendation to Faculty Senate at an April meeting.
 - At Senate, there will be a “first read,” a “second read” and possible vote.
 - The goal is to have a revised, Faculty Senate-approved membership structure by the end of Spring 2025.

XIV. Credit for Prior Learning: Spring 2025 Timeline INFORMATION ITEM (NO VOTE)

- A. Revise and approve catalog statement, and preliminary plan of action, by April 16
- B. Bring information to Faculty Senate for approval

XV. Common Course Numbering (CCN) Timeline (John Ison, Chair) INFORMATION ITEM (NO VOTE)

- A. Latest Updates
- B. District Workgroup implementing Phase 1 CCNs in Banner, catalog, schedule, DegreeWorks, counseling and Admissions and Records, etc.
- C. Programs impacted by course title/prefix changes: Plans
- D. Other courses impacted by course title/prefix changes of prerequisites/advisories: Plans
- E. Timeline:
 - 13 courses processed this fall for Fall 2025 implementation
 - 20-40 courses to be processed in 2025 for Fall 2026 implementation
- F. Approximately 50 courses to be processed in 2026 for Fall 2027 implementation
- G. Updates from the Chancellor’s Office and ASCCC regarding Phase 2 timeline

XVI. Chancellor’s Office Requirement: Update TMCs/narratives of ADTs INFORMATION ITEM (NO VOTE)

- A. Progress so far
- B. Programs will be on the CC March 19 agenda, and they must be on the April 2025 DCCC agenda and May Board agenda.
- C. Thank you, reps and faculty, for all your help.
- D. Special thanks to Kevin for the calculations and advice.
- E. ADTs should have an updated TMC and narrative with Cal-GETC unit calculations and Common Course Numbering Phase 1 courses listed
- F. Discipline faculty or division reps earn 4 hours of Professional Expert Pay per ADT
- G. Batch approvals: Curriculum Committee; DCCC; Board of Trustees
- H. Heather will submit a form confirming the updated ADTs
 - Fall 2025 ADT revisions that are currently in the approval process should have Cal-GETC and CCN-updated TMCs and narratives as they complete the regular sequence of necessary approvals

- I. We must comply by June 1st or we risk losing COCI auto-approval of curriculum.

XVII. INDS Degrees: Planning for the Future INFORMATION ITEM (NO VOTE)

- A. The curriculum committee should come up with specific, practical recommendations by the March 19 meeting.
- B. Likely: Faculty Senate involvement

XVIII. Review/Feedback: AP 4225, 4240, 4250, 4025, 4100 INFORMATION ITEM (NO VOTE)

- A. Located in attached document (“DCCC APs”)
- B. I will bring feedback to March 2025 DCCC meeting

XIX. Spring 2025 Curriculum Committee Meetings

- A. March 19th
- B. April 16th & 30th
- C. May 7th & 21st

XX. Ongoing Agenda Items:

- A. Curriculum Management System Plans

XXI. Future Agenda Items:

- A. To be determined

XXII. Adjournment:

Next meeting: *March 19, 2024 Building 200 Room 224*