Curriculum Committee MINUTES
Wednesday, April 30, 2025   1:30 - 4:30pm
Building 2400: Room 202

I.   Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	Y	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	N	Vice President of Instruction
Kenneth Starkman	Y	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	N	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Pending Associated Students appointment	N	Student Rep
	Y	Guest
Anna Carlin	Y	Guest, CIS Faculty

II.   Roll Call: 1:31pm

III.   Public Comments: *Maximum 10 minutes, 3 minutes per person or group*

IV.   Approval of Agendas ACTION ITEM (VOTE)   MSU
   A.   April 30, 2025, Discussion Agenda
   B.   April 30, 2025, Proposal Agenda

V.   Approval of Minutes ACTION ITEM (VOTE)   MSU
   A.   April 16, 2025, Discussion Minutes
   B.   April 16, 2025, Proposal Minutes

VI. **Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)**
   A. PSLO approvals:
   B. DE Addenda approvals:
   C. FSA approvals:
   D. Curriculum Corrections:
   E. Fast-track approvals:

VII. **Proposal Agenda (attachment) ACTION ITEM (VOTE)   MSU**

VIII. **Announcements** *(John Ison, Chair)* **INFORMATION ITEM (NO VOTE)**
   A. Spring 2025: End of curriculum rep term for the following divisions:
   - Fine Arts (2022-2025)
   - Humanities (2024-2025)
   - PE (2022-2025)
   - Social Sciences (2022-2025)
   - NOTE: Faculty Senate elected Guy Dadson as Natural Sciences rep (2025-2028).
   B. Fall 2026 deadlines/target dates
   - Mid-April 2025: Fall 2026 courses and programs should reach step 4 around this time
   - May 2025: Deadline for Board of Trustees (BOT) approval of courses requiring UC TCA and Cal-GETC approval
   - May 7: CC approval for all CCN Phase 2A courses
   - September 2025: DCCC approval for all CCN Phase 2A courses
   - October 2025: Deadline for BOT approval of all CCN Phase 2A courses (MUST go to Cal-GETC in November)
   - August-October 2025: CC, DCCC, BOT approvals for non-UC TCA Fall 2026 proposals
   - October 1, 2025: UC TCA/Cal-GETC course (Fall 2027 effective date) prelaunch target date
   - October 1, 2025: Focus on processing proposals with a Fall 2027 effective date
   C. Update re: Curriculum Office Hours: Wednesdays at 1:30pm on Zoom, weeks 2 and 4, during the Spring 2025 semester
   - I have district and state meetings re: CPL, CCN and other matters. For the rest of the semester, I will need to meet by appointment only.
   D. Other announcements

IX. **Tech Review Clarification/Updates:** (*Guy Dadson*, *Technical Review Chair*) **INFORMATION ITEM (NO VOTE)**
No Announcement

X. **CTE Program Procedures:** *(George Bonnand, Technology and Engineering)* **ACTION ITEM (VOTE)**
   A. Proposed Method for CTE Courses and Program Curriculum Review Every 2 Years
   B. Evidence Required for New and Revised CTE Programs
State ED Code states that any new or revised program must include a formal recommendation from OCRC. Advisory committee minutes are required and should document program outcomes, objectives, course content, and textbook information. While documentation of the review process is necessary, the appropriate location for storing these records has yet to be determined. The committee discussed the need for clarification regarding what constitutes a "substantial change" to a program. Non-substantial changes include title modifications, changes to the TOP code within the same discipline, adjustments to certificate or degree unit hours, and the addition or

removal of courses from an existing approved program. As for substantial changes, it involves significant revisions to program goals and objectives, the integration of new technology, changes in topic level, the introduction of a new program award, alignment with different job categories, or a shift in the associated baccalaureate major. The Curriculum Committee will revisit this topic during its September 2025 meeting.

XI. **Leave "Old" Graduation Requirements on GE Section of COR?**: ACTION ITEM (VOTE)   **MSU**
During the last meeting, the committee agreed to keep the old GE requirements in the catalog description. A question was raised regarding whether the old graduation requirements for the local degree should also remain in the GE section of the Course Outline of Record (COR). A motion was made to formally discuss and vote on this item. The recommendation was to maintain any existing information on the COR as-is, and to reinstate it only if it had previously been removed. It was noted that the college catalog should not reflect outdated graduation requirements. Additionally, a motion was introduced to either remove or retain the multicultural requirements screen, which currently includes language related to those requirements. Concerns were expressed that other institutions, including community colleges, CSU campuses, and UCs, may misinterpret the multicultural requirement if they see it on the COR. The goal is to ensure the COR remains accurate and consistent. The Curriculum Committee decided to retain the information regarding graduation requirements and GE areas and not remove them from active versions.

XII. **Cross-Listed Courses**: INFORMATION ITEM (NO VOTE)
A question was raised regarding a policy discouraging cross-listed courses. While Fullerton College does not have a formal policy in place, cross-listing has generally been avoided due to ongoing challenges with faculty collaboration. As a result, the practice has not been implemented informally. It was agreed that any proposals for cross-listed courses should be evaluated on a case-by-case basis.

XIII. **Schedule and Catalog Updates (in this year of Guided Pathways and Common Course Numbering changes)**: INFORMATION ITEM (NO VOTE)
The college catalog is typically developed during the summer, with a final deadline in May and publication in August. However, the implementation of the Common Course Numbering (CCN) project has disrupted both the catalog and the class schedule due to system limitations in displaying CCN characters. An update from Ellucian is expected in May to address these display issues. Although the online catalog is intended to be agile and updated regularly following the discontinuation of printed copies, curriculum changes are currently only reflected once a year, with mid-year addendums for approved updates. Banner, the system that feeds all catalog and schedule data, initially did not prioritize CCN updates, resulting in registration opening with potentially inaccurate information. While internal policy and personnel changes can be updated more flexibly, curriculum changes are limited to preserve catalog rights. Tables within the catalog can be corrected in real time through refreshes, but the vendor only performs a full catalog update annually, requiring a page-by-page review. Faculty input is essential to this process, yet the catalog work occurs during the summer when faculty availability is limited. A dedicated catalog specialist could help facilitate faculty review prior to the summer break. Additionally, the searchable class schedule currently lists courses starting with the higher-level offerings rather than progressing from lower to higher levels, which requires manual explanation to students. Enhancing the search function with a course ID field would improve usability. To support students, a short instructional video (2–3 minutes) is being developed to guide them in navigating the schedule and locating courses. The new College Scheduler brand has experienced glitches and is not functioning effectively for Fullerton College. The current schedule interface is not intuitive, particularly for students with specific course requirements. A more responsive scheduling tool that allows students to input their program and availability to generate relevant course options is needed.

XIV. **Assignment from Faculty Senate: Curriculum Committee Philosophy on Consistency in Prerequisites: INFORMATION ITEM (NO VOTE)**
   A. Consistency in STEM courses prerequisites
      • Facilitate information, agreement, updating

The college maintains a careful and legally compliant approach to evaluating prerequisites, guided by Title 5 regulations, faculty expertise, and established precedent. While there is no formal policy discouraging prerequisites, the institution is mindful of the state's guidance. Each prerequisite is thoroughly justified through the curriculum process to ensure its relevance and necessity. Guided Pathways encourages STEM programs to communicate with each other about adopting similar course prerequisites. Importantly, there is no concern or indication of any inappropriate or problematic practices related to the college's prerequisite philosophy.

XV. **Credit for Prior Learning: INFORMATION ITEM (NO VOTE)**
   A. A district workgroup re: CPL is being formed, and it might help our plans.
   B. Informing faculty re: CPL

Changes to CPL were approved at the last meeting and sent out as an attachment. The district has expressed concern about the college's limited participation in CPL. To support implementation, a student form will be created and made available on the college website, with printed copies accessible in individual departments. Currently, the CPL information page is not located on the college website, which presents a visibility issue that needs to be addressed.

XVI. **Common Course Numbering (CCN) Timeline: INFORMATION ITEM (NO VOTE)**
   A. Phase 2A CCN templates have been published. They are effective Fall 2026, and they must be in the 2026-2027 catalog.
   B. Most of these courses have reached the tech review stage.
   C. As stated earlier, Phase 2A courses must be CC approved in May 2025.
      • These courses must be Board approved by October 2025, as they are being sent to Cal-GETC in early November.
   D. Please refer to https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/course-outline-of-records-submission for copies of the templates. See below:
      • Phase II CCN Template Survey of Art from Prehistory to the Medieval Era ARTH C1100
      • Phase II CCN Template Survey of Art from the Renaissance to Contemporary ARTH C1200
      • Phase II CCN Template Principles of Microeconomics ECON C2001
      • Phase II CCN Template Principles of Macroeconomics ECON C2002
      • Phase II CCN Template Introduction to Literature ENGL C1002
      • Phase II CCN Template Critical Thinking and Writing through Literature ENGL C1003
      • Phase II CCN Template United States History to 1877 HIST C1001
      • Phase II CCN Template United States History since 1865 HIST C1002
      • Phase II CCN Template Survey of Art from Prehistory to the Medieval Era Honors ARTH C1100H
      • Phase II CCN Template Survey of Art from the Renaissance to Contemporary Honors ARTH C1200H
      • Phase II CCN Template Principles of Microeconomics Honors ECON C2001H
      • Phase II CCN Template Principles of Macroeconomics Honors ECON C2002H
      • Phase II CCN Template Introduction to Literature Honors ENGL C1002H
      • Phase II CCN Template Critical Thinking and Writing through Literature Honors ENGL C1003H

- Phase II CCN Template United States History to 1877 Honors HIST C1001H
- Phase II CCN Template United States History since 1865 Honors HIST C1002H

E. District Workgroup implementing Phase 1 CCNs in Banner, catalog, schedule, DegreeWorks, counseling and Admissions and Records, etc.

F. Given the vast scope of the impacts, and the time constraints involved, CC, DCCC and BOT are approving "batches" of courses and programs impacted by Phase 1 and Phase 2 (A and B) CCN course revisions.

- CC, DCCC and BOT agendas will contain tables listing the impacted courses and programs.
- Changes will be made administratively to CurricUNET, Banner, DegreeWorks and other technologies involved with curriculum.
- I encourage faculty to update narratives of programs impacted by CCN. Simply change the current courses to CCNs. I'm happy to help with this process.

XVII.   **Spring 2025 Curriculum Committee Meetings**
   A. May 7th & 21st

XVIII.   **Ongoing Agenda Items**
   A. INDS degrees

The college will continue using "Interdisciplinary Studies" as the degree title, as it remains valid under Title 5. The process for approving the six-year review cycle still needs to be determined. The college encourages alignment with Cypress College whenever possible. Kelly asserted that the INDS degrees should go through the traditional approval process every six years to engage faculty and move away from the misconception that INDS degrees are equivalent to IGETC or Cal-GETC certifications, which are expected to be updated annually based on GE approvals. The Curriculum Committee will continue discussing this agenda item in the fall.

XIX.   **Future Agenda Items:**
   A. To be determined

XX.   **Adjournment:**   **4:30pm**

   Next meeting: ***May 7, 2025 Humanities Building 2400 Room 107***