



Proposal MINUTES

Wednesday, November 5, 2025 1:30 - 4:30pm

Building 200: Room 224

DEACTIVATION OF COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
ARCH 227 F. Internship in Architecture MSU	2026 Fall	Deactivation of course. Replacing this course with TECH 295F.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Architecture. MSU	<ul style="list-style-type: none"> Program Unit Revision Catalog Description Update Six-Year Review Removing Courses from "Required" Adding Courses to "Required" Adding Courses to "Restricted Electives" Removing Courses from "Restricted Electives" 	Architectural CAD Technology Certificate The Architectural CAD Technology Certificate is designed to prepare students for employment in the architectural field. Students may seek employment as a CAD drafter, CAD technician, 3D BIM modeler or renderer in the fields of architecture, engineering, construction and interior design. This certificate requires a total of 24 units. A grade of C or better is required in each course taken. Required Courses (18 units): Units ARCH 111 F Introduction to Architecture 3 ARCH 114 F Architectural Materials and Methods 3 ARCH 124 F Architectural CAD I 3 ARCH 924 F Architectural CAD II Beginning Revit 3 ARCH 934 F Architectural CAD III Advanced Revit 3 BUS 180 F Small Business Management 3	2027 Fall	Six-year Review

		<p>Restricted Electives (6 units):</p> <p style="text-align: center;">Units</p> <p>COMM 135 F Essentials of Argumentation 3</p> <p>CSTR 130 F International Residential Code 3</p> <p>CSTR 135 F California Accessibility and Energy Codes 3</p> <p>Total Units 24</p>		
<p>Architecture.</p> <p>MSU</p>	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Six-Year Review • Removing Courses from "Required" • Adding Courses to "Required" 	<p>Architecture Associate in Science Degree</p> <p>The Architecture Associate in Science Degree is designed to develop skills necessary to help facilitate transfer to a university for a Bachelor of Architecture Degree (B.Arch.) The program contains drawing, design and computer drafting courses. Placement at the university is based on a portfolio review of work which demonstrates competence in key areas of architectural design. The curriculum is also designed to prepare students for employment in the architectural profession. This degree requires a total of 37 units in the major, in addition to other graduation requirements.</p> <p>Required Courses (37 units)</p> <p style="text-align: center;">Units</p> <p>ARCH 111 F Introduction to Architecture 3</p> <p>ARCH 114 F Architectural Materials and Methods 3</p> <p>ARCH 115 F Architecture Digital Graphics 3</p> <p>ARCH 124 F Architectural CAD I 3</p> <p>ARCH 125 F Design Studio I 4</p> <p>ARCH 215 F Design Studio II 4</p> <p>ARCH 225 F Design Studio III 4</p> <p>ARCH 228 F Sustainable Architectural Design 4</p> <p>ARCH 924 F Architectural CAD II Beginning Revit 3</p> <p>ARCH 934 F Architectural CAD III Advanced Revit 3</p> <p>CSTR 035 F California Accessibility and Energy Codes</p>	2026 Fall	Six-Year Review. Replaced Arch 113F and Arch 227F with two new courses Arch 115F and Arch 228F resulting in program unit change. Unit change from 35-37 units to 37 units

		3		
		Total Units		
		37		
Architecture. MSU	<ul style="list-style-type: none"> • Catalog Description Update • Six-Year Review • Program SLOA Revision 	<p>Architecture Mini CAD Certificate</p> <p>The Architecture Mini CAD Certificate prepares students to be functional within two and three-dimensional CAD systems used in the architecture/engineering/construction industry. The student will generate drawings from existing designs, prepare drawings, create electronic files, and develop file management skills. This certificate requires a total of 9 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (9 units):</p> <p style="text-align: center;">Units</p> <p>ARCH 124 F Architectural CAD I 3</p> <p>ARCH 924 F Architectural CAD II Beginning Revit 3</p> <p>ARCH 934 F Architectural CAD III Advanced Revit 3</p> <p>Total Units 9</p>	2027 Fall	Six-Year Review.
Computer Information Systems TABLED	<ul style="list-style-type: none"> • Catalog Description Update • Six-Year Review 	<p>Office Applications Apprentice Certificate</p> <p>The Office Applications Apprentice Certificate is designed to prepare students for a career using computers and computer software in a business environment including modern business software applications such as word processing, spreadsheets, presentations, and databases. This certificate requires a total of 20-21 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (11 units):</p> <p style="text-align: center;">Units</p> <p>CIS 104 F Presentation Graphics 3</p> <p>CIS 106 F Beginning Spreadsheet (MS Excel) 3</p> <p>CIS 123 F Beginning Word Processing (MS Word) 3</p> <p>CIS 148 F Introduction to Personal Computer Communications 2</p> <p>Restricted Electives - List A (6 units):</p> <p style="text-align: center;">Units</p> <p>CIS 124 F Advanced Word Processing (MS Word) 3</p>	2026 Fall	Six-Year Review.

		<p>CIS 152 F Web Design I 3</p> <p>CIS 153 F Business Web Graphics 3</p> <p>CIS 205 F Advanced Spreadsheet (MS Excel) 3</p> <p>Restricted Electives - List B (3-4 units): Units</p> <p>CIS 107 F Introduction to Operating Systems 3</p> <p>CIS 281 F Introduction to Networking Hardware 3</p> <p>CIS 285 F Windows Server 3</p> <p>Total Units 20 - 21</p>		
<p>Computer Information Systems</p> <p>TABLED</p>		<p>Office Applications Technician Certificate</p> <p>The Office Applications Technician Certificate is designed to prepare students for a career using computers and computer software in a business environment including communication software like email and modern business software applications such as word processing, spreadsheets, presentations, and databases. This certificate requires a total of 29-31 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (11 units): Units</p> <p>CIS 104 F Presentation Graphics 3</p> <p>CIS 106 F Beginning Spreadsheet (MS Excel) 3</p> <p>CIS 123 F Beginning Word Processing (MS Word) 3</p> <p>CIS 148 F Introduction to Personal Computer Communications 2</p> <p>Restricted Electives - List A (6 units): Units</p> <p>CIS 124 F Advanced Word Processing (MS Word) 3</p> <p>CIS 152 F Web Design I 3</p> <p>CIS 153 F Business Web Graphics 3</p> <p>CIS 205 F Advanced Spreadsheet (MS Excel) 3</p>	2026 Fall	This new program is the second level of a stacked certificate, designed to complement the level one program, Office Applications Apprentice Certificate.

		<p>Restricted Electives - List B (3-4 units):</p> <p style="text-align: center;">Units</p> <p>CIS 107 F Introduction to Operating Systems 3</p> <p>CIS 281 F Introduction to Networking Hardware 3</p> <p>CIS 285 F Windows Server 3</p> <p>Restricted Electives - List C (9-10 units): Select from the following list or one of the courses not already taken above.</p> <p style="text-align: center;">Units</p> <p>ACCT 107 F Computerized Accounting with QuickBooks 3</p> <p>CIS 142 F Database I 3</p> <p>MKT 151 F Digital Marketing 3</p> <p>Total Units 29 - 31</p>		
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