



Curriculum Committee MINUTES
 Wednesday, February 4, 2026 1:30 - 4:30pm
Building 200 Room 224

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
Abraham Romero Hernandez	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	N	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	Y	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	N	Dean, Technology & Engineering
Nicol Tushla	N	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Sofia Trujillo	N	Student Rep

II. Roll Call: 1:40pm

III. Public Comments: Maximum 10 minutes, 3 minutes per person or group

IV. Approval of Agendas ACTION ITEM (VOTE) MSU

- A. February 4, 2025, Discussion Agenda
- B. February 4, 2025, Proposal Agenda

V. Approval of Minutes ACTION ITEM (VOTE) MSU

- A. December 3, 2025, Discussion Minutes
- B. December 3, 2025, Proposal Minutes

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

- A. PSLO approvals:

B. DE Addenda approvals:

C. FSA approvals:

- LIB 201 F (Study Abroad Seminar) FSAs effective Spring 2026: A15 – Anthropology; A25 -- Art History; A35 – Business; A60 – Counseling; A80 – Economics; C75 – Sociology; D30 -- Foreign Language—Japanese; Q20 -- Manufacturing Technology **MSU**
- Due to an oversight, this item was not added in October 2025. It needs approval today, as it impacts faculty teaching abroad this semester.

D. Curriculum Corrections: (Please see below.)

Autonomous Industrial Inspection Certificate:

Course change FROM WELD 240 F to WELD 096 F since 240 F must be held for 2027.

Solar Panel Inspection Technician Certificate:

Course change FROM CSTR 128 F to CSTR 028 F since CSTR 128 F must be held for 2027.

These program proposals needed to go for Fall 2026, because they're part of the DRON project.

Please note that we will need to revise these certificates for Fall 2027:

Replace WELD 096 F with WELD 240 F, since 096 F will be deactivated in 2027.

Replace CSTR 028 F with CSTR 128 F, since 028 F will be deactivated in 2027.

Proposals Changed in CurricUNET from effective date Fall 2026 to Fall 2027:

These are the WELD proposals that I changed from 2026 to 2027 in CNET due to entanglements (course and program):

091AF

091BF

091CF

091DF

095 F

096 F

098 F

101 F

105 F

110 F

120 F

130 F

140 F

210 F

220 F

230 F

240 F

250 F

Manufacturing Technology AS

E. Fast-track approvals:

VII. **Proposal Agenda (attachment): ACTION ITEM (VOTE)** **MSU**

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VIII. Announcements: (*John Ison, Chair*)

A. Approval Timeline for Common Course Numbering Phase 3 revisions

- Since proposals must be Board-approved by early May 2026 so that they can be sent to UC TCA on June 1, 2026, the curriculum committee must approve them no later than March, so they can be approved at the April DCCC meeting.
- I highly recommend that we copy/paste “Part 1: Required Template Elements” into our existing proposals and leave it at that. If there are no textbooks with copyright years of 2023 or sooner, we will update one textbook.
- There’s no time to go through the full approval process, so the completed revisions should be on the Curriculum Committee agenda by early March. That way we could place them on the April DCCC agenda, and the May Board of Trustees agenda, so courses could be sent to UC TCA on June 1, 2026.

B. First Week in February: “Target Date” for pre-launching Fall 2027 curriculum

C. PCAH 9th edition

D. Other announcements

The chancellor's office is pausing phase three of the common course numbering project due to concerns raised at the ASCC plenary Regarding the need for articulated templates from CSU and UC in advance. The decision releases some immediate pressure to approve a large number of courses. However, if agreements are not reached, there's a risk that submission for articulation may still be required, with a potential effective date of 2028. The current common course numbering courses in effect by fall 2027 will still be honored.

IX. Tech Review Clarification/Updates: (*Guy Dadson, Technical Review Chair*) **INFORMATION ITEM (NO VOTE)**

Guy expressed concern about the low participation rate of faculty and the tech review process, noting that only a small percentage of committee members are actively reviewing proposals. He emphasized that this lack of participation puts a strain on him and hinders the thoroughness of the review process. To address this, he reiterates his request to institute a tech review committee next year, composed of faculty members specifically interested in participating in tech review. He also reminded the committee of the existence of professional expert pay for individuals who want to participate in tech review.

X. INDS Workgroup: Electing a Chair (*John Ison, Chair*) **MSP**

A. The curriculum committee shall elect an INDS workgroup chair at the February 4, 2026 CC meeting.

- The ballot will be distributed before February 4. Information about candidates should be provided, as well.

Roll Call Vote for Jodi Balma as INDS Workgroup chair: 8 YES & 1 NO

Voting Members:	Present	Role:
Abraham Romero Hernandez	N	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Absent	BUS/CIS Division Rep
George Bonnard	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep

Lugene Rosen	Absent	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep

XI. **2026 CIP Code Transition**

- A. On February 4, we will have more details to share.
- B. Website from the National Center for Education Statistics: CIP Codes
<https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55>

As of summer 2027, the focus was shift exclusively to CIP codes (Classification of Instructional Programs) instead of TOP codes (Taxonomy of programs), aligning with national standards. This change will require updating the curriculum management system with the new codes. Faculty will need to determine the appropriate codes, and an updated crosswalk will be available through spring 2027. The update aims to clarify which codes are CTE (Career and Technical Education) related.

XII. **Coursedog Transition Timeline Update**

The core stock transition started over winter break, with district IT and John providing documentation on workflows and approval processes. A district wide work group is planned to facilitate communication and track progress. The anticipated implementation is fall 2026, with a potential shut down of CNET in April, but no firm dates have been provided. Coursedog wants to run all of the meetings so that they can record them. The plan is to migrate all data, including historical records, but challenges remain regarding attachments from CNET.

Training of the trainer is underway with John, Joyce and Jennifer (curriculum committee chairs at 3 colleges). Once documentation is uploaded and the university certificates are done, someone will start showing people how to use the new system.

XIII. **Revising the Curriculum Approval Process for Coursedog**

- A. I recommend keeping the same “workflow” for new course/program proposals. For revised courses and program proposals, we should reduce the steps and facilitate timely approvals.
- B. I recommend separate, short “workflows” for CCN revisions, Program Revisions for Course Impacts, textbook/SLO updates, Distance Education revisions, FSA additions/subtractions, and possibly others. These require Board and State approval.
- C. Since a “minor revision” proposal stops at Curriculum Committee approval and implementation, a general “Minor Revision” workflow may not help us.
- D. We need to be very specific in order to make things clearer and easier for faculty originators.

There is an opportunity to streamline and make the curriculum approval process more efficient with Coursedog. The suggestion is to consider different approval processes based on the type of change needed, such as separate workflows for textbooks/SLO updates and common course numbering revisions. The goal is to reduce the number of stakeholders involved in certain approvals. There's also a desire to eliminate the automatized program impacts and streamline program revisions, while maintaining A thorough process for new courses and programs.

XIV. **Mission and Collegiality Workgroup:** *(Allen Menton, Fine Arts)*

XV. **Curricular Overlap Workgroup:** *(Kelly Nelson-Wright, Social Sciences)*

The discussion revolves around addressing curricular overlap in courses and program proposals. Kelly suggests implementing a step early in the curriculum approval process to identify and avoid potential overlap, triggering

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notifications to relevant parties. John supports this idea, mentioning a list of questions to consider before proposing a course or program. The proposed curricular overlap work group would focus on clearly defining what constitutes overlap and how to prevent it, potentially through a handbook addendum or a broader discussion about interdisciplinary studies and its potential conflicts with the state's mission.

XVI. Common Course Numbering (CCN) Timeline and Related Topics:

- A. Status of Phase 2B proposals:
 - MATH C2210, C2210H, C2220, C2220H Launch (level 4)
 - CDEV C1000, ASTR C1001/C1001H/C1001L: Department Chair (level 5)
 - COMM C1004: Faculty Originator (Level 2.5)
 - The rest are at level 6 or higher.
- B. Phase 3 CCN templates are scheduled to be published in February 2026, with an effective date of Fall 2027.
- C. The curriculum committee should be open to fast-tracking and going outside the CNET process to comply with AB 1111.
 - Phase 3 CCN templates won't be published until February 2026. There may be as many as 50 templates. We need CC approval in March; DCCC approval in April; Board approval in May. Please note that the limited time given for Phase 3 CCNs requires fast-tracking to meet the June 1 2026 UC TCA deadline.
- D. Procedural Reminders:
 - We add the required CCN elements to our active courses in creating CCN courses.
 - We copy the active courses and prelaunch "course major revisions," according to the Chancellor's Office and ASCCC.
 - We don't create "course deactivation" proposals for the "legacy" courses, since they remain "the same course," only with course number and title (and/or prefix) and CCN elements added. Instead, the "legacy" courses should be made "historical" in an administrative manner.
- E. District Workgroup continues to meet re: implementing CCNs in Banner, catalog, schedule, DegreeWorks, counseling and Admissions and Records, etc.
- F. Given the vast scope of the impacts, and the time constraints involved, CC, DCCC and BOT continue to approve "batches" of courses and programs impacted by Phase 2 (A and B) and 3 CCN course revisions.
 - CC, DCCC and BOT agendas will contain tables listing the impacted courses and programs.
 - Changes will be made administratively to CurricUNET, Banner, DegreeWorks and other technologies involved with curriculum.
 - Non-CCN courses with CCN course requisites: This school year, we are allowed to make updates without sending the non-CCN courses for re-articulation.
- G. The state chancellor's office will allow us to update ADTs for CCN Phase 2A, 2B and 3 without COCI submission. We will need to complete a form, just as we did for Phase 1 in May 2025.

XVII. Integrating Title 5 Changes into the Course Outline of Record INFORMATION ITEM (NO VOTE)

- A. § 55001.5. (a) (3) "Course Outlines of Record":
 - "Course outlines of record shall also include representative descriptions of approaches faculty may use to accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students."

XVIII. Spring 2026 Curriculum Committee Meetings

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Meetings: [See CurricUNET Homepage](#)

- A. February 18th
- B. March 4th & 18th
- C. April 15th & 29th
- D. May 6th & 20th

XIX. Ongoing Agenda Items

- A. To be determined

XX. Future Agenda Items:

- A. To be determined

XXI. Adjournment: 3:57pm

Next meeting: *February 18, 2026 Building 200 Room 229*