

Curriculum

Curriculum Committee MINUTES

Wednesday, May 20, 2026 1:30 - 4:30pm

Building 200 Room 229

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
Abraham Romero Hernandez	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Gary Graves	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Thydan Huynh	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	N	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep
Lugene Rosen	N	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	Present	Role:
Carlos Ayon	Y	Dean, Business & CIS
Kevin Tran	Y	Articulation, Counseling
José Ramón Núñez	Y	Vice President of Instruction
Kenneth Starkman	Y	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Sofia Trujillo	N	Student Rep

II. Roll Call: 1:45pm

III. Public Comments: Maximum 10 minutes, 3 minutes per person or group

Scott made a public comment expressing Gratitude for the work done by faculty and staff regarding curriculum approvals. He mentioned the importance of discussing the recent CalGETC decisions, particularly the denials related to history courses and the need for revisions in course outlines to meet the requirements for area 3B Humanities. He encouraged faculty to revise their course outlines over the summer to ensure proper content integration and to aim for approval in the upcoming submission cycle. There was also a discussion about the challenges faced in getting courses approved and the importance of addressing these issues collaboratively.

IV. Approval of Agendas ACTION ITEM (VOTE) MSU

- A. May 20, 2026, Discussion Agenda
- B. May 20, 2026, Proposal Agenda

V. Approval of Minutes ACTION ITEM (VOTE) MSU

- A. April 29, 2026, Discussion Minutes
- B. April 29, 2026, Proposal Minutes
- C. May 6, 2026, Discussion Minutes
- D. May 6, 2026, Proposal Minutes

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

- A. PSLO approvals:
- B. Distance Education Addenda (DEA) approvals:
- C. FSA approvals:
- D. Curriculum Corrections:
- E. Prefix additions:
- F. Fast-track approvals:

VII. Proposal Agenda (attachment): ACTION ITEM (VOTE) MSU

VIII. Announcements: (John Ison, Chair)

- A. Welcome! Curriculum Committee Counseling Rep Cristina Arellano
- B. Thank you for your service. We will miss you:
 - José Ramón Núñez, Vice President of Instruction
 - Gary Graves, Business/CIS
 - Thydan Huynh, Counseling
- C. June 3, 2026: Julie Bruno's Curriculum Training (on Zoom)
- D. June 10, 2026 from 10am-12pm (on Zoom): ASCCC *Collegiality in Action* Meeting with FC. Bridget Kominek has invited Curriculum Committee members and Senate Exec. Incoming curriculum reps are especially welcome to attend.
 - From Bridget Kominek's email: "We have scheduled the Collegiality in Action visit with ASCCC regarding the working relationship between Faculty Senate and the Curriculum Committee. The meeting will take place on Zoom on Wednesday, 6/10 from 10am-12pm. At that meeting, I hope to explore two questions with ASCCC leadership: 'What is the appropriate working relationship between the Senate and Curriculum committee? What are some suggestions for maintaining an effective working relationship that respects the roles of both groups? What might we do to respond when two groups of faculty (for example, two divisions) make a claim to the same curriculum? What are some practices, policies, or procedures can we adopt to determine who maintains and has purview over curriculum when there is a disagreement amongst faculty?'"
- E. Coursedog Transition Status Update

Curriculum data had been received from CNET, but there were issues with the format in which it was delivered, as it was not in the agreed CSV format. The team emphasized the importance of adhering to the terms of the contract with the vendor and expressed concerns about the omission of certain packages. There was also a mention of the need for faculty to save their course information and documents, as the transition to Coursedog is ongoing and may not be fully operational until later. The committee is working towards making the transition as smooth and user-friendly as possible, with the goal of improving the curriculum management process.
- F. Other announcements

IX. Tech Review Clarification/Updates: *(Guy Dadson, Technical Review Chair)*

During the tech review announcements, it was highlighted that the curriculum review process is ongoing, and there have been discussions regarding the approval of various courses and programs. The committee emphasized the importance of ensuring that all necessary changes and updates are communicated effectively.

X. Technical Review Teams (ACTION ITEM) *(Guy Dadson, Technical Review Chair)*

There was a call for the approval of review teams for the upcoming academic year. The committee sought a motion to approve the proposal review teams, which would facilitate the evaluation and oversight of the curriculum changes moving forward. This approval is crucial for maintaining the integrity and quality of the approval as it adapts to new requirements and standards.

XI. Military Credit/Credit for Prior Learning: *(Nick Arman, Veteran's Resource Center)*

During the discussion it was noted that there are two areas in the catalog, one for international students and one for veterans, where the number of units that can be used for CPL is currently limited. The committee proposed removing these limitations to create a more equitable system for all students. It was emphasized that the goal of CPL is to recognize and validate the skills and knowledge that students have acquired through their life and professional experiences. Concerns were raised about ensuring that the process remains fair and does not inadvertently disadvantage any group of students. The committee is working towards establishing clear guidelines and process for implementing CPL effectively, while also addressing any potential issues related to residency requirements and financial aid eligibility.

XII. DCCC: Courses with Class Size Challenges: *(John Ison, Chair)*

Several courses had been returned to faculty due to concerns regarding their proposed class sizes. The committee emphasized the importance of reviewing these courses carefully to ensure that they meet the necessary standards and requirements. There was a recognition that the current economic climate and enrollment trends are impacting decisions about class sizes, and faculty were encouraged to provide justifications for their proposed sizes. The committee discussed the need for clear communication between faculty and administration to address these challenges and ensure that courses can be offered effectively while still adhering to guidelines. The ongoing review process aims to find a balance between maintaining quality education and meeting institutional funding needs.

XIII. MUS 184 F Revisions *(John Ison, Chair and Guy Dadson, Technical Review Chair)*

A. WSCH hours, lab hours, lecture hours changed on the Master Database

It was highlighted that the course had been approved by the curriculum committee but faced challenges related to class size and the timing of its submission for approval. The course was initially intended to be offered in fall 2026, but due to delays in the approval process, it missed the deadline for submission to UCTCA. Concerns were raised about the changes made to the core structure, specifically regarding the lab and lecture hours, and whether these changes had been made adequately communicated and approved by the committee. The committee discussed the implications of these changes and the need for clarity in the approval process moving forward. It was suggested that the course be revisited in the fall to ensure that all necessary adjustments are made and to facilitate its timely approval to future offerings.

XIV. Prerequisite Levels of Scrutiny and Audition Requirements *(Allen Menton, Fine Arts)*

It was clarified that auditions for performance courses such as music and athletics, are permissible under Title 5 regulations. The legal counsel advised that these additions do not need to undergo the same validation process as standard prerequisites, as they serve as a method to limit enrollment based on the specific nature of the course. The committee emphasized that while additions can be used to determine eligibility for enrollment, they should not be categorized as traditional prerequisites. The conversation also touched on the importance of ensuring that the audition process is fair and transparent, with clear communication to students about the requirements. Overall, the committee aimed to establish guidelines that align with legal standards while promoting equitable access to courses.

XV. SCFF Project: “Unit Course Change” (UCC)

- A. Faculty Senate resolution: FS will support the curriculum committee as it works with the Office of Institutional Research and the Vice President of Instruction, faculty, deans and other stakeholders in changing course hours
- B. Compliance: 2027-2028
- C. New state funding formula results in lowered FTES for “dangling lab hours”
 - The new funding formula shifts focus from weekly contact hours to semester total hours (lecture and lab): no more “rounding down” 1 unit lab to zero
 - 1 unit lecture per term=18 hours lecture. 1 unit lab per term= 54 hours lab. Add the two together to get the standardized total hours.
 - Standardized total hours (lecture plus lab) x total number of students in a section at census date
DIVIDED BY 525=FTES
- D. Summer 2026 and early Fall 2026: faculty review curriculum and make changes that are appropriate
- E. Approvals to be done in “batches” as there is no time and we are “between” curriculum management systems
- F. Fall semester 2026: CC approval in September/October; DCCC approval in October/November; BOT approval in November/December, and sent to COCI before February 2027, in time for the Fall 2027 schedule and the 2027-2028 catalog.
- G. Discussion

The discussion on the SCFF (Student Centered Funding Formula) project titled “Unit Course Change” (UCC) focused on revising the unit values assigned to courses to better align with student needs and funding challenges. The committee emphasized the importance of analyzing how these changes could impact enrollment and class sizes while ensuring faculty engagement in the process. The UCC project aims to adapt to the evolving funding landscape and allocate resources effectively to support student success.

XVI. TOP/CIP Code Transition

- A. From the state Chancellor’s Office website: “March 2026 Update: The TOP to CIP transition timeline has been extended. Colleges should plan to maintain both TOP and CIP codes in COCI through Spring 2028. New deadlines: CIP code submission by June 30, 2027; fiscal/accounting updates by June 30, 2028; budget code changes take effect FY 2028–29. Academic areas have an additional six (6) months, and fiscal areas an additional year. Full timeline details coming soon.” <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/TOP-to-CIP-Code-Transition-Project>
- B. Curriculum reps, chairs and deans should work closely with faculty in revising curriculum to reflect the updated CIP codes.
- C. Fullerton and Cypress should be in communication with each other. Where TOP and/or CIP codes are different, this should be noted.

- D. Reps should work with department/discipline faculty and deans to go through all their courses and programs in CurricUNET.
- Compare the listed TOP/CIP with the revised TOP/CIP crosswalk.
 - If there are changes in TOP/CIP to be made, keep a record of the course and/or program, the current TOP/CIP and the new TOP/CIP to be updated.
 - It would be best for each division to compile a spreadsheet listing courses/programs, whether there is a change in either/or TOP and CIP, and what the new codes should be.
 - If Coursedog is implemented in fall 2026, it would be possible to create a fast-track approval process to enter the new TOP and CIP crosswalk codes before the 2027 cut off date.
 - The new/updated CIP code would be entered into COCI as a “non-substantial change,” and not requiring a new control number.
 - It’s important to note that the new TOP/CIP crosswalk (see link below) specifies whether a TOP and CIP code is “CTE” or “Not CTE.” In some situations, a non-CTE CIP is paired with a CTE TOP code, based on the “old” crosswalk found in curriculum.fullcoll.edu. If CIP is centered, and it is non-CTE, it could make a big difference in whether a program would require OCRC recommendation and LMI data.
 - Our handbook states that a CIP code revision is a “minor revision,” which means that the approvals stop with our committee at level 6. (However, DCCC would like to see our revisions, possibly through a spreadsheet.)
- E. Website from the National Center for Education Statistics: CIP Codes
<https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55>
- F. Website of the revised “crosswalk” (you must have a Google account in order to access it) with a new name (DataStudio): <https://datastudio.google.com/u/0/reporting/62925aaa-3c91-48ab-941b-2473c0e17cb7/page/iCRIF>

There are ongoing efforts to align course classifications with updated state and federal guidelines. The committee emphasized the importance of ensuring that all programs and courses are accurately categorized to facilitate funding and reporting requirements. There was a focus on the need for faculty to review their programs and make necessary investments to comply with the new classifications. The transition aims to improve data accuracy and enhance the college’s ability to respond to funding opportunities while maintaining alignment with educational standards.

XVII. Common Course Numbering (CCN) Impacts: Phases 2A and 2B

- A. The state chancellor’s office will allow colleges to “certify” changes made to courses and programs impacted by CCN course revisions
- Phases 1, 2A and 2B: Certify updates to ADTs for CCN course title/prefix changes
 - NEW: Certify updates to associate degrees and certificates for CCN course title/prefix changes
 - NEW: Certify “Batch” approval of courses that changed subject code (prefix) to reflect new CCN subject code (prefix) for Phases 1 and 2(A and B)
 1. POSC to POLS
 2. PSY to PSYC
 3. SOC to SOCI
 - We need to submit Excel spreadsheets listing the courses with new subject codes/prefixes (already done for POLS, PSYC and SOCI)
- B. Please note: All other curricular changes to these courses and programs must go through the regular approval process.

- C. No word on the status of Phase 3 of CCN. I'll keep you posted.

The committee discussed how this change could affect existing courses, including potential renumbering and the need for faculty to update course outlines accordingly. There were concerns about the implications for students, particularly regarding how these changes might impact their academic plans and transfer processes. The committee emphasized the importance of clear communication and support for faculty during this transition to ensure a smooth implementation and to minimize confusion for students.

XVIII. Implementing Title 5 COR Revisions

- A. § 55001.5. (a) (3) "Course Outlines of Record":
- "Course outlines of record shall also include representative descriptions of approaches faculty may use to accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students."
- B. Findings from CCCCO webinar on March 24 2026
- The state Chancellor's Office recommends mentioning specific ways of improving IDEAA pedagogy throughout the COR, not just in one section
- C. Adding "Discipline" to COR
- We are tasked with assigning courses and programs to disciplines named in the state chancellor's disciplines list
 - This is not the same thing as adding FSAs.

The committee focused on the necessary changes to ensure compliance with updated regulations. It was emphasized that all course outlines must reflect the current standards set forth by Title 5, which includes specific requirements for course content, objectives, and assessment methods. The committee discussed the importance of faculty engagement and revising their course outlines to meet these standards, as well as the need for training and resources to support this process. The goal is to ensure that all courses are aligned with Title 5 requirements, enhancing the quality of education and facilitating smoother accreditation processes.

XIX. Class Size Planning and Resource Document Revision

- A. DCCC approved the formation of a workgroup.
- B. At today's meeting, the FC curriculum committee will elect (or receive volunteers) for 2 curriculum rep/faculty to participate in this workgroup.
- C. The vice-chancellor will work with Senates, Curriculum and United Faculty in creating class size document language for the following categories:
- Honors courses
 - Baccalaureate courses (upper division)
 - Others to be announced
- D. Later: Creating class size document language (and numbers) for the following categories:
- Performance Activity
 - PE activity
 - Courses with Safety Requirements
 - Field experience courses
 - "Lecture" courses with class size numbers fewer than 35

The committee addressed the need to update existing guidelines related to class sizes to better reflect current educational practices and funding requirements. It was noted that the revisions aimed to provide clearer criteria for determining appropriate class sizes across different disciplines, taken into account factors such as course type, institutional methods, and student needs. The committee emphasized the importance of aligning these guidelines

with the institution's goals and ensuring that they support both faculty and student success. There was a call for faculty input in the revision process to ensure that the updated document accurately represents the realities of classroom instruction. Allen and Yolanda both volunteered to be part of the workgroup.

XX. Mission and Collegiality Workgroup: (*Allen Menton, Fine Arts*)

The committee highlighted the need to create a collaborative environment that supports the college's mission. The work group aims to improve communication and teamwork among faculty, staff, and administration, fostering a culture of shared governance. It will focus on important issues related to academic policies and curriculum development, ensuring that everyone's input is valued in decision-making. The committee encouraged participation from all members of the college community to ensure diverse perspectives are considered.

XXI. Curricular Overlap Workgroup: (*Kelly Nelson-Wright, Social Sciences*)

The committee talked about the need to find and address areas where course content overlaps between different programs or departments. The work group's goal is to review the curriculum to ensure that courses are unique and not duplicating content, which can confuse students. The committee stressed the importance of faculty collaboration to effectively manage these overlaps. By working together, the aim is to create a clearer and more efficient curriculum that supports student learning and makes better use of resources.

XXII. Fall 2026 Curriculum Committee Meetings

- A. September 2nd, 16th & 30th
- B. October 7th & 21st
- C. November 4th & 18th
- D. December 2nd

XXIII. Ongoing Agenda Items

- A. Common Course Numbering implementation

XXIV. Future Agenda Items:

- A. To be determined

XXV. Adjournment: 4:15pm

Next meeting: September 2, 2026 Building 200 Room 224