

Curriculum Committee MINUTES

Wednesday, October 7, 2026 1:30 - 4:30pm

Building 200 Room 224

Zoom Information:

https://fullcoll-edu.zoom.us/j/86748058942?pwd=g2eVuwL4UbbnVnc1o8752QP9kSbque.1

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Michael Moore	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	Y	Counseling Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep
David Brown	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	**Present**	**Role:**
Jeanette Rodriguez	Y	Dean, Humanities
Kevin Tran	Y	Articulation, Counseling
Carlos Ayon	Y	Vice President of Instruction
Kenneth Starkman	N	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Adam Rivada	N	Student Rep
John Abelon	Y	Counseling, Guest
Julieta Gonzalez	Y	AS student, Guest
Gabriela Miranda	Y	AS student, Guest
Jenn Gomez	Y	AS student, Guest

II. Roll Call: **1:30pm**

III. **Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*

Representatives from Associated Students delivered public comments advocating for a voting student seat on the curriculum committee. They argued that relegating students to non-voting "resource member" status allows their perspectives to be dismissed, despite students being the only group directly experiencing the classroom impacts of curriculum decisions. Addressing concerns regarding bias, academic readiness, and committee balance, the

speaker stressed that a single student vote would not undermine the faculty majority, and that many community colleges across California already grant student voting rights under Title 5 governance guidelines. To ensure student representatives are qualified, they proposed a formal onboarding and training process with committee chair, concluding that it is fundamentally unfair to expect students to undertake the significant workload of reviewing curriculum without granting them a meaningful vote in the final decisions.

IV. Approval of Agendas: ACTION ITEM (VOTE) **MSP**

A. October 7 2026, Discussion Agenda
B. October 7, 2026, Proposal Agenda

Voting Members:	Present	Role:
William Cowieson	N	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Michael Moore	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep
David Brown	Y	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep

V. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

A. PSLO approvals:
B. Distance Education Addenda (DEA) approvals:
C. FSA approvals:
D. Curriculum Corrections:

- BUS 295 F: Internship hours 108-216 hours (catalog description) and (schedule description)"students can elect 2 to 4 units per term."
- WKEK 191 F: Catalog description: 18 hours lecture and **108-216 hours of supervised employment or unpaid internship per term**. This course is designed to provide work experience and offers career development opportunities for students and industry professionals who need to strengthen or broaden their skills to retain their current position or wish to advance in their current careers. **Course awards 1 unit per 54 hours of paid or unpaid internship.** Students may enroll multiple times by petition, up to a total of 16 units of credit. (CSU) (Degree Credit) Schedule description: The student will work in the internship **54 hours in the term for an unpaid or paid internship for each unit; students** can elect 2 to 4 units during the term.

Voting Members:	Present	Role:
William Cowieson	N	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Michael Moore	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	Y	COUN Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep

Yolanda Duron	**Y**	PE Division Rep
David Brown	**Y**	LIB Division Rep
Geoff Smith	**Y**	Humanities Division Rep

E. Prefix additions:

F. Request to submit curriculum:

VI. **Proposal Agenda**: **ACTION ITEM (VOTE)** **Approvals on proposal agenda**

VII. **Announcements:** *(John Ison, Chair)*

A. MS Teams: "Curriculum Approval Process"

- Please complete the form for each course or program entered into the approval process. Write "N/A" if a field on the form does not apply to your proposal.
- Each course or program will have its own folder, containing information from the program outline, or the course outline and master database. Program folder should contain narratives and any CTE documents (if applicable).
- Fall 2028 proposals, or proposals that missed the Fall 2027 deadline, should be placed in the Level 1 folder.
- In the time between the Proposal Agenda distribution and the Curriculum Committee meeting, please go to "Curriculum Approval Process" and comment on the courses and programs proposed. You can write comments, as they are MS Word documents.
- Proposals approved by CC will be moved to the next folder. Proposals tabled will remain in the Level 6 folder.

B. Coursedog Transition Status Update

Technical configuration and program mapping are actively underway with district partners. John and Heather are spending extensive hours mapping programs. Target goal is to demonstrate/introduce Coursedog prior to Thanksgiving, pending district coordination.

C. Other announcements

VIII. **Tech Review Clarification/Updates:** (*Guy Dadson*, *Technical Review Chair*)

IX. **Reminder of Curriculum Timeline** (*John Ison, Chair*)

A. The curriculum committee approves Fall 2027-cycle courses and programs through the month of September 2026.

B. Starting October 21, courses and programs should be processed with an effective date of Fall 2028.

X. **Curriculum Committee Membership**

A. Student Representative (Voting Member)

B. At-Large Curriculum Committee Representative

Members from the Social Science division and other faculty expressed concern that adding voting seats would disrupt the committee's shared governance balance (currently structured as one vote per division of the 11 divisions). They also raised concerns about student workload, the heavy technical preparation required, and potential conflicts of interest or pressure between students and professors grading them. Some suggested compensating students or keeping the position as an advisory vote instead.

Student representative Adam Rivada and supporting faculty argued that students are directly impacted by curriculum choices and deserve meaningful influence rather than being dismissed as mere resource members.

Adam stressed that student leaders sign up voluntarily, are capable of handling the workload, and care about receiving a vote rather than monetary compensation. Other members noted that faculty bear the responsibility to make the committee a safe, welcoming environment free from retaliation.
No vote was taken; the item was scheduled to return for further discussion and potential action at the October 21st meeting.

XI. The Relationship Between the Curriculum Committee and Faculty Senate re: Curriculum (INFORMATION ITEM-NO VOTE)

A. Intention: Document and clarify processes (Faculty Senate and Curriculum Committee)
   - On October 14, Faculty Senate President and Curriculum Chair will meet to draft a document

B. Summary: Official Relationship between Faculty Senate and the Curriculum Committee
   - It's documented at Cypress College (constitution and by-laws).

C. Current examples of Curriculum-Related Topics that Bypass Curriculum Committee:
   - Faculty-Senate-run Program Discontinuation Committee
   - Faculty Senate (advance state application) approval required of Baccalaureate Degree (not CC)
   - Class Size Document Workgroup (district/union/Faculty Senate/Curriculum Committee)
   - ASCCC Consultations and Site Visits (Faculty Senate with Curriculum Committee invited to participate)

D. Continued discussion from the Curriculum Committee

Committee chair John Ison, and Senate leadership explained that the goal was to establish clear procedures for handling matters when Faculty Senate should step in, referencing recent ambiguities and looking at Cypress College's bylaws as a possible model. Several committee members expressed deep skepticism about creating a stand-alone "document" that lacks legal standing. They questioned the premise that the curriculum committee was doing anything wrong and argued that if changes are needed, they should be done formally through existing bylaw revision processes. Questions were also raised regarding whether the Senate had received accurate summaries of the Curriculum Committee's previous concerns.

XII. Lab Hour Revisions Due to SCFF Project

A. Faculty Senate resolution passed in May 2026: FS will support the curriculum committee as it works with the Office of Institutional Research and the Vice President of Instruction, faculty, deans and other stakeholders in changing course hours.

B. New state funding formula results in lowered FTES for "dangling lab hours"
   - The new funding formula shifts focus from weekly contact hours to semester total hours (lecture and lab): no more "rounding down" 1 unit lab to zero.
   - 1 unit lecture per term=18 hours lecture. 1 unit lab per term= 54 hours lab. Add the two together to get the standardized total hours.
   - Standardized total hours (lecture plus lab) x total number of students in a section at census date DIVIDED BY 525=FTES.

C. Some departments are willing to make changes, but others are not. Some have suggested that the changes be made through the usual curriculum approval process.

D. After October 7, lab hour revisions to accommodate the SCFF will have an effective term of Fall 2028, and will not be "fast-tracked."

E. Discussion

XIII. Fall 2026 Curriculum Committee Meetings

Curriculum.Fullcoll.edu ***Meetings: See CurricUNET Homepage***

A. October 21st
B. November 4th & 18th
C. December 2nd

XIV. Ongoing Agenda Items

A. Coursedog implementation project
B. Class Size Planning and Resource Document Workgroup
C. Implementing Title 5 COR Revisions
D. Transition from TOP to CIP
    - Crosswalk is located on datastudio.google.com
E. Curricular Overlap Workgroup
F. Mission and Collegiality Workgroup
G. Curriculum Committee Training

XV. Future Agenda Items:

A. To be determined
B. Committee Term Limits

XVI. Adjournment: **4:30pm**

Next meeting: ***October 21, 2026 Building 500 Room 529***