

Curriculum Committee DISCUSSION MINUTES
Wednesday, September 16, 2026 1:30 - 4:30pm
Building 200 Room 224
Zoom Information:
https://fullcoll-edu.zoom.us/j/86748058942?pwd=g2eVuwL4UbbnVnc1o8752QP9kSbque.1

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	N	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Michael Moore	Y	BUS/CIS Division Rep
George Bonnand	N	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	Y	Counseling Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep
David Brown	N	LIB Division Rep
Geoff Smith	Y	Humanities Division Rep
Resource Members:	**Present**	**Role:**
Jeanette Rodriguez	Y	Dean, Humanities
Kevin Tran	Y	Articulation, Counseling
Carlos Ayon	Y	Vice President of Instruction
Kenneth Starkman	N	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
		Student Rep

II. Roll Call: **1:35pm**

III. **Public Comments:** *Maximum 10 minutes, 3 minutes per person or group*
Danielle Fouquette –In support of discussion related to the relationship between Faculty Senate and the Curriculum Committee.
Kelly Nelson-Wright – Two statements: one, in support of in-person testing for courses with Distance Education modes, and two, accommodations in meeting rooms.

IV. Approval of Agendas: ACTION ITEM (VOTE) **M/S/U (Kelly/Amber)**

A. September 16, 2026, Discussion Agenda
B. September 16, 2026, Proposal Agenda

V. Approval of Minutes: ACTION ITEMS (VOTE) TABLED

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

A. PSLO approvals:
B. Distance Education Addenda (DEA) approvals:
C. FSA approvals:
D. Curriculum Corrections:
E. Prefix additions:
F. Fast-track approvals:
G. Request to submit curriculum:
   - Request from PE to fast-track some proposals for Fall 2027

The PE curriculum fast-track request involved a proposal to fast-track certain courses and certificates related to PE, specifically the Intercollegiate Athletic Certificate, Pilates, and Yoga certificate. The discussion highlighted the need for these fast-track proposals due to low enrollment, the urgency to align with state requirements, and ensure academic integrity. Concerns were raised about the fast-track process potentially bypassing standard review procedures. The committee agreed to fast track the Intercollegiate Athletic Certificate while tabling the others for further review. The goal was to ensure timely approval for the upcoming academic year while addressing the need for clarity and compliance with state regulation.

Roll call Votes:

- Roll call vote to end the debate passed unanimously

Voting Members:	Present	Role:
William Cowieson	**Absent**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep
Michael Moore	**Y**	BUS/CIS Division Rep
George Bonnand	**Absent**	Technology and Engineering Division Rep
Guy Dadson	**Y**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**Y**	Social Sciences Division Rep
Amber Gonzalez	**Y**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Absent**	LIB Division Rep
Geoff Smith	**Y**	Humanities Division Rep

- Roll call vote to fast-track the certificate for Fall 2027 passed with 5 YES votes and 2 NO and 1 Abstain votes. (Motion Passed)
- Fast-track for PE Intercollegiate Athletics Certificate to level 6 for curriculum committee to vote on it on September 30

Voting Members:	Present	Role:
William Cowieson	**Absent**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep

Michael Moore	**A**	BUS/CIS Division Rep
George Bonnand	**Absent**	Technology and Engineering Division Rep
Guy Dadson	**Y**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**N**	Social Sciences Division Rep
Amber Gonzalez	**N**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Absent**	LIB Division Rep
Geoff Smith	**Y**	Humanities Division Rep

VII. **Proposal Agenda**: **ACTION ITEM (VOTE)**

VIII. **Announcements:** *(John Ison, Chair)* **TABLED**

A. Welcome, David Brown, our new Library rep!

B. MS Teams: "Curriculum Approval Process"

- This month (September 2026): Courses and programs will be housed in the Level 6: Curriculum Committee folder. The curriculum team will update the Level 6 folder. Each course or program will have its own folder, containing information from the program outline, or the course outline and master database. Program folder should contain narratives and any CTE documents (if applicable).
- In the time between the Proposal Agenda distribution and the Curriculum Committee meeting, please go to "Curriculum Approval Process" and comment on the courses and programs proposed. You can write comments, as they are MS Word documents.
- Proposals approved by CC will be moved to the next folder. Proposals tabled will remain in the Level 6 folder.
- The goal is to finish up proposals with a Fall 2027 effective date. At the September 30 meeting, we will provide details regarding Fall 2028 approvals.

C. Brown Act and the Curriculum Committee

- Our committee's Zoom address is published and available
- Copy of Brown Act update summary can be found in meeting attachments
- Remote access and ADA Accommodations for people with disabilities
    1. "Teleconference rules for board members with disabilities. Starting January 1, 2026, SB 707 codifies that a board member may participate remotely as a reasonable accommodation for a disability. In that case, the agency does not need to meet the other teleconference requirements like posting the director's address on the agenda. However, the board member must use both audio and video (unless their disability requires them to participate off-camera) and must disclose before any action is taken whether any adults are present in the room and their relationship. Agencies relying on this exception should obtain appropriate documentation and engage in the interactive process for the accommodation before relying on this option." https://www.procopio.com/resource/brown-act-changes-in-2026
- Other announcements re: Brown Act

D. Coursedog Transition Status Update

E. *Program and Course Approval Handbook*, 9th edition, released over the summer

F. Revisiting *The Course Outline of Record*, 2017 (ASCCC)

G. Other announcements

Final deadline for submitting curriculum proposals targeted for fall 2027 implementation is early October. Once approved by the curriculum committee, proposals must undergo a 2–3-month institutional approval process. This process requires consecutive approvals from the VPI, President, district curriculum coordinating committee (DCCC), and the Board of Trustees (BOT)

IX. **Tech Review Clarification/Updates:** (*Guy Dadson*, *Technical Review Chair*) **TABLED**

X. **Reminder of Curriculum Timeline** (*John Ison, Chair*) **TABLED**

A. The curriculum committee approves Fall 2027-cycle courses and programs through the month of September 2026.
B. In October 2026, courses and programs are processed with an effective date of Fall 2028.

XI. **Mandatory Curriculum Committee Training** **TABLED**

A. Please refer to the PowerPoints sent as attachments.

XII. **Update on SCFF Project: "Unit Course Change" (UCC)** **TABLED**

A. Faculty Senate resolution passed in May 2026: FS will support the curriculum committee as it works with the Office of Institutional Research and the Vice President of Instruction, faculty, deans and other stakeholders in changing course hours.
B. New state funding formula results in lowered FTES for "dangling lab hours"
    - The new funding formula shifts focus from weekly contact hours to semester total hours (lecture and lab): no more "rounding down" 1 unit lab to zero.
    - 1 unit lecture per term=18 hours lecture. 1 unit lab per term= 54 hours lab. Add the two together to get the standardized total hours.
    - Standardized total hours (lecture plus lab) x total number of students in a section at census date DIVIDED BY 525=FTES.
C. Some departments are willing to make changes, but others are not. Some have suggested that the changes be made through the usual curriculum approval process.
D. We will "fast track" courses that "remove the dangling lab hour/s" for Fall 2027. Please contact me if you have courses to be agendized. The goal is to approve as many changes as possible by the September 30 CC meeting.
E. Discussion

XIII. **Expanding the Role of the Faculty Senate in the Curriculum Approval Process? (DISCUSSION ITEM-NO VOTE)** **TABLED**

A. Friday, September 4: ASCCC visit
    - ASCCC: key points included review of DCCC's governance and voting structure, and reexamining the relationship between Faculty Senate and the Curriculum Committee
    - ASCCC suggested that we consider the following options: sending CC-approved proposals for Senate approval: None? All? Some? Which ones should be sent to Senate before VPI, President, DCCC and Board of Trustees?
B. Questions to Consider (among others):
    - Is there a problem that this would solve? If so, what is it?
    - What about the Curriculum Committee reviewing its own approval process and find strategies for improvement?

XIV. **TOP/CIP Code Transition** **TABLED**

A. Website of the revised "crosswalk" (you must have a Google account in order to access it) with a new name (DataStudio): datastudio.google.com
B. From the state Chancellor's Office website: "March 2026 Update: The TOP to CIP transition timeline has been extended. Colleges should plan to maintain both TOP and CIP codes in COCI through Spring 2028. New deadlines: CIP code submission by June 30, 2027; fiscal/accounting updates by June 30, 2028; budget code changes take effect FY 2028–29. Academic areas have an additional six (6) months, and fiscal areas an additional year. Full timeline details coming soon." https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/TOP-to-CIP-Code-Transition-Project
C. I sent a recently-updated version. of this "TOP2CIP" document pertaining to new codes for ADTs and CCNs. It is among the attachments sent to committee members, along with the agendas.
    - Please note that Child Development curriculum is now "not CTE," whereas Early Childhood Education is "CTE," based on the TOP code-CIP code match.
    - I encourage faculty to refer to this document to check the accuracy of the TOP and CIP codes in their recent proposals.
D. Curriculum reps, chairs and deans should work closely with faculty in revising curriculum to reflect the updated CIP codes.

XV. **Implementing Title 5 COR Revisions** **TABLED**

A. § 55001.5. (a) (3) "Course Outlines of Record":
    - "Course outlines of record shall also include representative descriptions of approaches faculty may use to accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students."
B. Findings from CCCCO webinar on March 24 2026
    - The state Chancellor's Office recommends mentioning specific ways of improving IDEAA pedagogy throughout the COR, not just in one section
C. Adding "Discipline" to COR
    - We are tasked with assigning courses and programs to disciplines named in the state chancellor's disciplines list
    - This is not the same thing as adding FSAs.

XVI. **Class Size Planning and Resource Document Workgroup** **TABLED**

A. DCCC approved the formation of a workgroup.
B. The workgroup met for the second time on Tuesday, September 8.
C. Questions were raised: should there be a class size document at all? Is class size a curriculum decision based on the COR?'s elements? A union negotiation due to workload concerns? Should we operate on the assumption of one "default" or "standard" class size, and negotiating class sizes that do not conform to that standard? What is the relationship of class size to enrollment concerns, and should there be a commitment to offering new courses that are or could be "low enrolled"?

XVII. **Mission and Collegiality Workgroup:** *(Allen Menton, Fine Arts)* **TABLED**

XVIII. **Curricular Overlap Workgroup:** *(Kelly Nelson-Wright, Social Sciences)* **TABLED**

XIX. **Fall 2026 Curriculum Committee Meetings**

A. September 30th
B. October 7th & 21st
C. November 4th & 18th
D. December 2nd

XX. **Ongoing Agenda Items**

A. Coursedog implementation project

XXI. **Future Agenda Items:**

A. Discussing and establishing an at large committee position reserved specifically for adjunct faculty members
B. discussing and establishing a student representative position on the committee including exploring potential financial compensation or stipend for the student representative.

XXII. **Adjournment:** **4:30pm**

Next meeting: ***September 30, 2026 Building 200 Room 224***