

Curriculum Committee DISCUSSION MINUTES
Wednesday, September 30, 2026 1:30 - 4:30pm
Building 200 Room 224
Zoom Information:
https://fullcoll-edu.zoom.us/j/86748058942?pwd=g2eVuwL4UbbnVnc1o8752QP9kSbque.1

I. Call to Order:

Voting Members:	Present	Role:
John Ison	Y	Curriculum Committee Chair
William Cowieson	Y	MATH/CSCI Division Rep
Allen Menton	Y	Fine Arts Division Rep
Michael Moore	Y	BUS/CIS Division Rep
George Bonnand	Y	Technology and Engineering Division Rep
Guy Dadson	Y	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	Y	Counseling Division Rep
Kelly Nelson-Wright	Y	Social Sciences Division Rep
Amber Gonzalez	Y	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	Y	PE Division Rep
David Brown	Y	LIB Division Rep
Geoff Smith	N	Humanities Division Rep
Resource Members:	**Present**	**Role:**
Jeanette Rodriguez	Y	Dean, Humanities
Kevin Tran	Y	Articulation, Counseling
Carlos Ayon	Y	Vice President of Instruction
Kenneth Starkman	Y	Dean, Technology & Engineering
Nicol Tushla	Y	Admissions & Records
Scott Lee	Y	Articulation Officer
David Soto	Y	Education Services & Technology Coordinator
Adam Rivada	Y	Student Rep

II. Roll Call: 1:35pm

III. Public Comments: *Maximum 10 minutes, 3 minutes per person or group*

IV. Approval of Agendas: ACTION ITEM (VOTE) MSP

A. September ~~16~~ 30, 2026, Discussion Agenda
B. September ~~16~~ 30, 2026, Proposal Agenda.

Voting Members:	Present	Role:
William Cowieson	**Absent**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep
Michael Moore	**Y**	BUS/CIS Division Rep

George Bonnand	**Y**	Technology and Engineering Division Rep
Guy Dadson	**Y**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**Y**	Social Sciences Division Rep
Amber Gonzalez	**Y**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Y**	LIB Division Rep
Geoff Smith	**Absent**	Humanities Division Rep

V. Approval of Minutes: ACTION ITEMS (VOTE) **MSP** (Guy voted NO on MUS 182 F DE vote)

A. September 2, 2026, Discussion Minutes
B. September 2, 2026, Proposal Minutes
C. September 16, 2026, Discussion Minutes
D. September 16, 2026, Proposal Minutes

Voting Members:	Present	Role:
William Cowieson	**Absent**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep
Michael Moore	**Y**	BUS/CIS Division Rep
George Bonnand	**Y**	Technology and Engineering Division Rep
Guy Dadson	**Y**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**Y**	Social Sciences Division Rep
Amber Gonzalez	**Y**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Y**	LIB Division Rep
Geoff Smith	**Absent**	Humanities Division Rep

VI. Curriculum Corrections / Fast-Track Approvals: ACTION ITEMS (VOTE)

A. PSLO approvals:
B. Distance Education Addenda (DEA) approvals:
C. FSA approvals: **MSU**
   - LIB 201 F Study Abroad Seminar: addition of FSA code D-10 (Foreign Language-French)
D. Curriculum Corrections: Elementary Teacher Education: Integrated Programs ADT Fall 2027 (to be on the 10/7/26 CC agenda)
E. Prefix additions:
F. Request to submit curriculum:
   - ENGL literature course revisions with effective term Fall 2028 (prerequisite changes, IDEAA language additions, etc.) starting October 2026 in MS Teams

Roll Call Vote:

ENGL courses submitted through Teams process for UCTCA deadline 8YES/ 2 No's

Voting Members:	Present	Role:
William Cowieson	**N**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep
Michael Moore	**N**	BUS/CIS Division Rep
George Bonnand	**Y**	Technology and Engineering Division Rep

Guy Dadson	**Y**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**Y**	Social Sciences Division Rep
Amber Gonzalez	**Y**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Y**	LIB Division Rep
Geoff Smith	**Absent**	Humanities Division Rep

G. Requests to maintain Fall 2027 effective date, despite delays

- Counseling AA
- Business Administration AA

Change of motion made: The proposals above will be on the 10/7/26 proposal agenda

Voting Members:	Present	Role:
William Cowieson	**N**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep
Michael Moore	**Y**	BUS/CIS Division Rep
George Bonnand	**Y**	Technology and Engineering Division Rep
Guy Dadson	**Abstain**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**Y**	Social Sciences Division Rep
Amber Gonzalez	**Y**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Y**	LIB Division Rep
Geoff Smith	**Absent**	Humanities Division Rep

Roll call vote on the NEW motion:

Voting Members:	Present	Role:
William Cowieson	**N**	MATH/CSCI Division Rep
Allen Menton	**Y**	Fine Arts Division Rep
Michael Moore	**Y**	BUS/CIS Division Rep
George Bonnand	**Y**	Technology and Engineering Division Rep
Guy Dadson	**Y**	Tech Review Chair, Natural Sciences Div. Rep
Cristina Arellano	**Y**	COUN Division Rep
Kelly Nelson-Wright	**Y**	Social Sciences Division Rep
Amber Gonzalez	**Y**	Ethnic Studies and Student Equity Division Rep
Yolanda Duron	**Y**	PE Division Rep
David Brown	**Y**	LIB Division Rep
Geoff Smith	**Absent**	Humanities Division Rep

VII. **Proposal Agenda**: **ACTION ITEM (VOTE)** **Approvals on proposal agenda**

VIII. **Announcements:** *(John Ison, Chair)*

A. Welcome, David Brown, our new Library rep!

B. MS Teams: "Curriculum Approval Process" **Curriculum committee was in support of using Teams alternative until Coursedog is ready**

- This month (September 2026): Courses and programs will be housed in the Level 6: Curriculum Committee folder. The curriculum team will update the Level 6 folder. Each course or program will

have its own folder, containing information from the program outline, or the course outline and master database. Program folder should contain narratives and any CTE documents (if applicable).

- In the time between the Proposal Agenda distribution and the Curriculum Committee meeting, please go to "Curriculum Approval Process" and comment on the courses and programs proposed. You can write comments, as they are MS Word documents.
- Proposals approved by CC will be moved to the next folder. Proposals tabled will remain in the Level 6 folder.
- The goal is to finish up proposals with a Fall 2027 effective date.

C. Coursedog Transition Status Update

D. Other announcements

IX. **Tech Review Clarification/Updates:** (*Guy Dadson*, *Technical Review Chair*)

A division rep asked for an updated distribution of duties for new curriculum reps. John noted that the responsibilities approved last spring (which focus on reviewing levels 1 to 5, rather than level 6) would it be sent out once proposals are ready. While the committee waits for Coursedog and relies on MS Teams, John plans to adapt and apply the existing review framework to the Team's environment, so new reps have clear ideas of what to look for when reviewing proposals.

X. **Reminder of Curriculum Timeline** (*John Ison, Chair*)

A. The curriculum committee approves Fall 2027-cycle courses and programs through the month of September 2026.

B. Starting October 21, courses and programs should be processed with an effective date of Fall 2028.

XI. **Curriculum Committee Membership (First Read/Discussion NO VOTE)**

A. Student Representative

- Approve the position as a voting member, who is compensated for participation

B. At-Large Curriculum Committee Representative

During the first read discussion on curriculum committee membership, members debated granting voting rights to the student representative and creating an at-large faculty seat. While the committee strongly supported student voice and agency under 9+1 rights, concerns were raised. A memo from the political science department stated that giving the student a formal vote could expose them to undue faculty influence and inadvertently give their home division a second vote, leading many to favor an advisory role instead. Similarly, members argued against the faculty senate's proposal for an at-large representative (originally intended for adjunct faculty), claiming that any additional member would disturb the committee's carefully balanced structure of exactly 1 voting representative per division. No action was taken, and the representatives were asked to gather feedback from their divisions before visiting the topic next week.

XII. **The Relationship Between the Curriculum Committee and Faculty Senate (DISCUSSION ITEM-NO VOTE)**

A. Friday, September 4: ASCCC visit

- ASCCC: key points included review of DCCC's governance and voting structure, and reexamining the relationship between Faculty Senate and the Curriculum Committee
- ASCCC suggested that we consider the following options: sending CC-approved proposals for Senate approval: None? All? Some? Which ones should be sent to Senate before VPI, President, DCCC and Board of Trustees?

B. Feedback from the Curriculum Committee

The committee discussed a proposal stemming from discussions with the ASCCC to draft a document defining the working relationship between the curriculum committee and the faculty senate, including whether certain curriculum items should require senate approval before advancing to DCCC. Committee members expressed strong, unanimous opposition to the proposal, arguing that inserting the Senate into curriculum process would undermine the committee's specialized expertise, add unnecessary administrative delays, and erode shared governance. Specifically, members highlighted that while the curriculum committee maintains an equitable structure of one vote per division, the senate's weighted representation would allow larger divisions to dominate curricular decisions and disenfranchised smaller ones. John reassured the committee that he would accurately convey their strong resistance to Faculty Senate, and it was suggested that the committee first formally document the parameters of the current relationship before any changes are entertained.

XIII. Update on SCFF Project: "Unit Course Change" (UCC)

A. Faculty Senate resolution passed in May 2026: FS will support the curriculum committee as it works with the Office of Institutional Research and the Vice President of Instruction, faculty, deans and other stakeholders in changing course hours.
B. New state funding formula results in lowered FTES for "dangling lab hours"
    - The new funding formula shifts focus from weekly contact hours to semester total hours (lecture and lab): no more "rounding down" 1 unit lab to zero.
    - 1 unit lecture per term=18 hours lecture. 1 unit lab per term= 54 hours lab. Add the two together to get the standardized total hours.
    - Standardized total hours (lecture plus lab) x total number of students in a section at census date DIVIDED BY 525=FTES.
C. Some departments are willing to make changes, but others are not. Some have suggested that the changes be made through the usual curriculum approval process.
D. We will "fast track" courses that "remove the dangling lab hour/s" for Fall 2027.
E. Discussion

The committee reviewed and voted to approve a block of course hour revisions designed to align with the Student Centered Funding Formula (SCFF) and eliminate "dangling lab" hours. Faculty were encouraged to continue reviewing remaining courses with excess lab hours, particularly in relation to articulation, licensure, and written departmental justifications, ahead of further submission for the Fall 2027 and Fall 2028 cycles.

XIV. TOP/CIP Code Transition

A. Website of the revised "crosswalk" (you must have a Google account in order to access it) with a new name (DataStudio): datastudio.google.com
B. From the state Chancellor's Office website: "March 2026 Update: The TOP to CIP transition timeline has been extended. Colleges should plan to maintain both TOP and CIP codes in COCI through Spring 2028. New deadlines: CIP code submission by June 30, 2027; fiscal/accounting updates by June 30, 2028; budget code changes take effect FY 2028–29. Academic areas have an additional six (6) months, and fiscal areas an additional year. Full timeline details coming soon." https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/TOP-to-CIP-Code-Transition-Project
C. There are a few Chancellor's Office updates released in September 2026.
    - We don't have to submit TOP/CIP code changes made to ADT and CCN proposals. The state will update the proposals automatically.
    - We have until June 2027 to make TOP/CIP changes without triggering a new control number for proposals.

- Please note that Child Development curriculum is now "not CTE," whereas Early Childhood Education is "CTE," based on the TOP code-CIP code match.
- I encourage faculty to refer to these documents to check the accuracy of the TOP and CIP codes in their recent proposals.

D. Curriculum reps, chairs and deans should work closely with faculty in revising curriculum to reflect the updated CIP codes.

XV. Implementing Title 5 COR Revisions

A. § 55001.5. (a) (3) "Course Outlines of Record":
   - "Course outlines of record shall also include representative descriptions of approaches faculty may use to accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students."

B. Findings from CCCCO webinar on March 24 2026
   - The state Chancellor's Office recommends mentioning specific ways of improving IDEAA pedagogy throughout the COR, not just in one section

C. Adding "Discipline" to COR
   - We are tasked with assigning courses and programs to disciplines named in the state chancellor's disciplines list
   - This is not the same thing as adding FSAs.

XVI. Class Size Planning and Resource Document Workgroup

A. DCCC approved the formation of a workgroup.

B. The workgroup met on Tuesday, September 8 and Tuesday, September 22..

C. Questions were raised: should there be a class size document at all? Is class size a curriculum decision based on the COR's elements? A union negotiation due to workload concerns? Should we operate on the assumption of one "default" or "standard" class size, and negotiating class sizes that do not conform to that standard? What is the relationship of class size to enrollment concerns, and should there be a commitment to offering new courses that are or could be "low enrolled"?

The workgroup reported on its recent meetings, noting that discussions have expanded beyond Honors courses to encompass broader foundational questions about class size and curriculum. Key topics included whether a formal class size document should exist, whether class size belongs on the Course Outline of Record (COR) or should be handled strictly through union contract negotiations as a workload issue, and the financial pressure surrounding low-enrolled courses and district cancellation policies. Workgroup members highlighted that rigid default class sizes (such as 35) threatened the visibility of specialized programs and smaller departments, which require lower caps (e.g. 15 students) to run courses successfully. The committee noted that union involvement has introduced a new dimension to the conversation, and the work group continues to explore alternatives to the existing class size document.

XVII. Fall 2026 Curriculum Committee Meetings

A. October 7th & 21st

B. November 4th & 18th

C. December 2nd

XVIII. Ongoing Agenda Items

A. Coursedog implementation project

B. Curricular Overlap Workgroup
C. Mission and Collegiality Workgroup
D. Curriculum Committee Training

XIX. Future Agenda Items:

A. To be determined

XX. Adjournment: **4:20pm**

Next meeting: ***October 7, 2026 Building 200 Room 224***